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**ARC Monthly Bulletin – June 2015**  
*Valuable information for ARC's customers*

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**FULL STORIES**

**1. Financial Management Meeting – A Roadmap to Success**

Thank you to all who attended our Financial Management Meeting on Wednesday May 20, 2015 in the William G. McGowan Theater at the National Archives. Our representatives presented a variety of accounting topics following the theme "Financial Management Roadmap to Success." Discussion topics included functional area operations such as payroll and reporting. Other topics focused on upcoming changes and growth taking place. In addition to the discussion items on the agenda, there was also an interactive customer feedback session. Copies of the presentations and the results of the customer feedback session will be posted on the Customer Access Page for your reference.

For additional information, contact Damon Wren at 304-480-7166 or [Damon.Wren@Fiscal.Treasury.Gov](mailto:Damon.Wren@Fiscal.Treasury.Gov).

**2. Improper Payments Elimination and Recovery Act**

The Treasury-Wide Guidance for Improper Payments Elimination and Recovery Act (IPERA) was released on Friday, June 5, 2015. This is an annual reporting requirement subject to Appendix C of OMB Circular A-123. IPERA is essentially broken into three attachments:

- Attachment A – Improper Payment Baseline Inventory Report
- Attachment B – IPERA Risk Assessment Questionnaire
- Attachment C – Payment Recapture Audit

For those bureaus and offices with high risk programs or activities that meet the statistical sampling threshold there are also two additional attachments:

- Attachment D – Matrix of Improper Payment Categories
- Attachment E – Status of Internal Controls

In the coming days and weeks, we will be corresponding with our appropriate customer contacts to accomplish the tasks set forth by IPERA in a timely yet, accurate manner. Upcoming deadlines in June are as follows:

- **June 17, 2015** – Advise the Treasury DCFO of any changes in the initial TFS groupings reflected in the Baseline Inventory Report for FY 2015. Provide an explanation of why the candidate was re-grouped and describe whether any re-grouping changed the Risk Assessment Required indicator. Attach the revised inventory for your bureau or office to the response using Attachment A.
- **June 26, 2015** – For bureaus and offices cross-serviced by the Bureau of the Fiscal Service-ARC, we will complete a Risk Assessment Questionnaire for each Payment Type within its span of transactional processing control and distribute the forms to its clients to assist with their assessment process.

As some of the IPERA deadlines will be in conjunction with month-end and quarter-end activities, it will take a collaborative effort on behalf of the Bureau of the Fiscal Service-ARC and our customer contacts to accomplish the requirements in an efficient manner. We look forward to working with each of our customers on this process.

For additional information, contact Damon Wren at 304-480-7166 or [Damon.Wren@Fiscal.Treasury.Gov](mailto:Damon.Wren@Fiscal.Treasury.Gov).

### **3. Association of Government Accountants Professional Development Conference**

We will be participating as an exhibitor at the Association of Government Accountants Professional Development (AGA) Conference & Exposition in Nashville, TN from July 12-15. This event always offers opportunities for us to personally interact with our current and potential customers. Details can be found on the AGA website at the following address: <https://www.agacgfm.org/PDT2015/Home.aspx>.

For additional information, contact Michael Satterfield at 304-480-5527 or [Michael.Satterfield@Fiscal.Treasury.Gov](mailto:Michael.Satterfield@Fiscal.Treasury.Gov).

### **4. Cindy Springer's Retirement**

Cindy Springer, Deputy Commissioner of Fiscal Accounting and Shared Services, is retiring on July 3, 2015, after 38 years of service.

Cindy started her federal career in 1977 and has served in several important roles in Treasury, including Executive Director for the Administrative Resource Center, Assistant Commissioner for Information Technology/CIO, and Chief Procurement Officer. As Deputy Commissioner, Cindy leads operations that promote the financial integrity and operational efficiency of the federal government through exceptional accounting and shared services. She has provided guidance and oversight to Treasury's Fiscal Accounting Operations, Office of Shared Services, and the Office of Financial Innovation and Transformation. She is a transformational leader in agency, debt, and government wide accounting, federal investments, financial statement, shared services, USASpending and DATA Act implementation, and governance of the federal financial management shared service providers. Cindy has been a vocal champion of the Fiscal Service and contributed significantly to the success her programs and that of the entire organization. Cindy advocated strongly for the development of staff at all levels by investing her time, sharing personal experiences, and providing opportunities and training.

With Cindy's retirement, Kim McCoy will assume the role as Deputy Commissioner, Fiscal Accounting and Shared Services. Kim will also retain her current duties as the acting Deputy Commissioner for Finance and Administration.

For additional information, contact Cheryl Simpson at 304-480-7216 or [Cheryl.Simpson@Fiscal.Treasury.Gov](mailto:Cheryl.Simpson@Fiscal.Treasury.Gov).

## **5. Travel Year End Guidance**

The travel year end guidance will be presented on June 17, 2015 at the Travel User Group meeting. Distribution plans include sending the guidance via email to our designated travel contacts for distribution to their agency travelers in late June and placing the guidance on your customer access page in July. The guidance identifies the relevant activities both ARC Travel Services and your agency will need to perform in order to ensure an efficient year-end close.

If additional information, contact our Travel Help Desk at 304-480-8000 (Option 1) or [Travel@Fiscal.Treasury.Gov](mailto:Travel@Fiscal.Treasury.Gov).

## **6. Virtual CGE Travel System Refresher Training**

We provide Virtual CGE travel system refresher training to assist our customers in their efforts to effectively transition newly hired staff and meet other potential training needs. This training is provided to our customers at no additional charge. We conduct the CGE training on the 3<sup>rd</sup> Thursday of the month. All current customer travel contacts will receive information, via email, to distribute to their agency CGE users about how to sign up for the classes.

For additional information, contact our Travel Help Desk at 304-480-8000 (Option 1) or [Travel@Fiscal.Treasury.Gov](mailto:Travel@Fiscal.Treasury.Gov).

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