ARC Monthly Bulletin January 2018
Valuable information for ARC's customers

Article headlines appear below. Scroll down for full stories.

--

HEADLINES

Travel Services
1. New ConcurGov Attachment and Receipt Enhancement

Procurement Services
2. PRISM Requisition Refresher Training (Virtual)

Financial Management Services
3. Onestream for Financial Statements

FULL STORIES

1. New ConcurGov Attachment and Receipt Enhancement

Concur is updating the attachment and receipt functionality in the ConcurGov travel system. This change will allow users to attach receipts directly to individual expenses as well as attachments to the main summary page. January 15, 2018 is the scheduled release date for the enhancement. However, because of the Federal holiday, users may not see this enhancement in ConcurGov until January 17th.

Prior to this enhancement, the system combined all uploaded receipts and images into one PDF. Users were unable to view or delete individual items.

With the new Attachments & Receipts Enhancement:

➢ Up to four attachments can be uploaded to a travel expense (Expense Module)
➢ Up to ten attachments can be uploaded to a travel document (Main Summary Page)
➢ Max size of 5MB per file
➢ Five file extensions are supported: gif; jpg; pdf; png; and tiff

Please review the Receipt and Attachment guidance to become familiar with this new functionality or attend one of the additional training sessions for a demo on the new functionality. Call your agency's travel contact for the detailed guidance and information on the training sessions.

For additional information, contact Travel@Fiscal.Treasury.Gov or call the ARC Travel Help Desk at 480-8000 option 1.

2. PRISM Requisition Refresher Training (Virtual)

We provide PRISM Requisition refresher training to assist our customers in their efforts to effectively transition newly hired staff and meet other potential training needs. This training is provided to our customers at no additional charge. We will conduct a PRISM refresher training session January 10, 2018. All current PRISM users will receive information, via email, about how to sign up for the classes.

For additional information, contact PRISM Support at 304-480-8000 (Option 2) or PrismSupportTeam@Fiscal.Treasury.Gov.

3. Onestream for Financial Statements

We are pleased to announce the initial implementation of Onestream XF on December 1, 2017 for the purposes of producing financial statements and notes for the U.S. Department of Housing and Urban Development. The new solution offers improvements to the financial statement and notes preparation process in the areas of transparency, collaboration, data validation, analysis, and internal control.

We look forward to expanding the use of Onestream XF in the future to improve our Reporting Services for all customers.

For additional information, contact Sandra Bumgarner at Sandra.Bumgarner@Fiscal.Treasury.Gov.

ARC Websites: Homepage I Customer Access Pages I Bulletin Archives
----
Administration: Subscribe I Unsubscribe I Bulletin Feedback