



DEPARTMENT OF THE TREASURY  
BUREAU OF THE FISCAL SERVICE  
PARKERSBURG, WV 26106

January 14, 2021

To Whom It May Concern:

We are writing to provide you further information related to the Bureau of the Fiscal Service's Administrative Resources Center's (ARC) financial management services Statement on Standards for Attestation Engagements (SSAE) 18 Service Organization Control (SOC) 1 Type II report. The report, prepared by KPMG, LLP, dated September 14, 2020, reflects their opinion on the description and suitability of the applicable internal controls, as well as the operating effectiveness to achieve the related control objectives for the period July 1, 2019 to June 30, 2020.

ARC recognizes the need to maintain an appropriate internal control environment and report upon the effectiveness, as well as material changes to its internal controls. To the best of our knowledge, as of December 31, 2020, there are no material changes to the internal controls described in the aforementioned SSAE 18 SOC report that would adversely affect the design or effectiveness of internal controls subsequent to the date of the SSAE 18 SOC report.

The controls for ARC were designed with certain responsibilities required by the user entity (Complementary Customer Agency Controls in the SSAE 18 SOC report). ARC's controls should be evaluated in conjunction with an assessment of the strength of the user controls.

Finally, in order to conclude upon the design and operating effectiveness of internal controls for ARC, the current SSAE 18 SOC report must be reviewed. This letter is not intended to be a substitute for the SSAE 18 SOC report.

Sincerely,

A handwritten signature in blue ink that reads "Paul E. Deuley".

Paul E. Deuley  
Executive Director  
Administrative Resource Center