



2021 ARC CUSTOMER MEETING

**BETTER TOGETHER:
CO-CREATING OUR FUTURE**

July 28, 2021

CAROL LAMBERT MODERATOR

**Director
Engagement and Outreach**

Engagement and Outreach is dedicated to delivering high-value promotional activities that highlight ARC programs and services, and seek customer feedback to improve the customer experience.



2021 ARC CUSTOMER MEETING

BETTER TOGETHER: CO-CREATING OUR FUTURE

1

**BUILDING TOGETHER:
LEVERAGING CUSTOMERS'
VOICES TO TRANSFORM ARC
SERVICES**

8:30 AM – 10:00 AM
90 minutes

*Focus on using customer feedback to
shape ARC services*

2

**MODERNIZING TOGETHER:
IMPROVING SERVICE
DELIVERY FOR YOU**

11:00 AM – 12:30 PM
90 minutes

*Focus on modernizing systems and
building efficiencies*

3

**ACHIEVING TOGETHER:
YEAR-END GUIDANCE AND
THE IMPACT OF POLICY
CHANGES**

2:00 PM – 3:30 PM
90 minutes

*Focus on year end requirements and
legislative changes related to the
pandemic or administration change*

A FEW NOTES

- We want to hear from you! Please send your questions through the “Questions” tab on GoToWebinar panel.
- Today’s presentation is available as a “Handout” through your GoToWebinar panel.
- Your feedback is important to us. Please complete our post-webinar survey.
- Today’s sessions will be recorded and posted at arc.fiscal.treasury.gov/about-arc/news-and-events/.

JACKIE PETTIT ACTING DEPUTY ASSISTANT COMMISSIONER

*Dedicated to delivering
exceptional Financial
Management programs and
services to ARC customers.*



ACHIEVING TOGETHER: YEAR-END GUIDANCE



FINANCIAL MANAGEMENT YEAR-END GUIDANCE

*Kevin Mercer, Branch
Manager, Financial
Management Services*



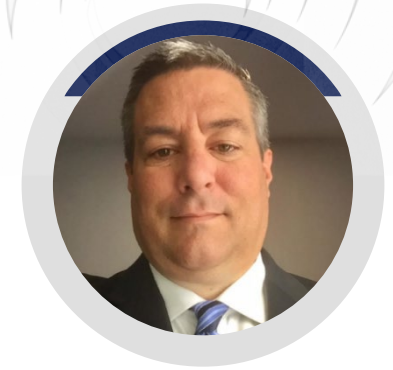
TRAVEL YEAR-END GUIDANCE

*Ryan Balsley, Financial
Systems Analyst, Travel
Services*



PROCUREMENT YEAR-END GUIDANCE

*Josh McClead,
Management and
Program Analyst,
Procurement Services*



HUMAN RESOURCES YEAR-END FORECASTING

*Jay Offenberger, Data
Analyst, HR Services*

KEVIN MERCER

**Branch Manager
Financial Management Services**

FINANCIAL MANAGEMENT YEAR-END GUIDANCE



ARC IS HERE
TO HELP

LET THE YEAR-END
CLOSE MEMO GUIDE
YOU THROUGH THE
PROCESS.



COMMUNICATION IS #1

The Year-End Memo guides financial managers through the close of the current fiscal year.

One Stop Shop

Audit
Excellence

Proactive
Communication

Force Multiplier

The Latest
Guidance

“Teamwork
makes the
dream work.”

ONE STOP SHOP

Multiple Resources



OMB
Circulars
A-11
& A-136



Payroll
service
provider
schedules:
GSA, IBC,
NFC, &
DFAS



GTAS
Reporting
Schedule



Treasury
Financial
Manual



Treasury
AFR
Financial
Reporting
Timeline

PREPARING FOR YEAR END – MEMO AT-A-GLANCE

Includes the Latest Guidance

Links for Quick Reference

Organized by Transaction or Task

List of Key Dates

PRISM Support



2020 Accounting Year-End Close Memo to Customers

- [IPACs](#)
- [Deposits](#)
- [Review of Open Obligations/Expense Accruals](#)
- [Purchase Card Accruals](#)
- [Revenue Accruals](#)
- [Accounts Receivable](#)
- [Non-Payroll Expense Reclassifications](#)
- [Cancelled Year Authority](#)
- [Year-End Reports](#)
- [Commitment and Contingencies](#)
- [New Year Reminders](#)
- [Payroll](#)
- [Payroll System Generated Accruals](#)
- [Manual Payroll Accruals](#)
- [Payroll Corrections](#)
- [DATA Act](#)
- [PRISM Support Help Desk](#)
- [Summary of Key Dates](#)

IPACs
The September accounting period will close any Treasury Account Symbols in Fiscal necessary, by the deadline of October 5. If September 18. IPAC approvals should be received on September 30.

Deposits
The September accounting period will close any Treasury Account Symbols in Fiscal necessary, by the deadline of October 5. By October 25. All supporting documentation and account September deposit tickets should be received September 25. Deposits received through November same business day.

Review of Open Obligations/Expense Accruals

*Travel also issues Year End guidance that can be found on the ARC website.
Page 1 of 8

DATA Act
For Non DHS, Non Treasury Agencies, the year end, Q4, DATA Act files will be generated at the close of GTAS on October 16. All contracts and grants should be reported to necessary reporting systems prior to first close; this will ensure all data is included when the files are generated and submitted allowing for the maximum match rate. All files and reconciliations will be posted to MAX for agency review no later than November 6. Certification from the agency is due back to ARC no later than Noon November 16.

DHS Agencies should expect to see files submitted for review and posting no later than October 19. Component agencies should submit their Certification statements by Oct 26.

Treasury agencies should expect to see TIER close October 13 and the Award file is due October 14. We will be working with the accountants to ensure files are being ran and cross verified in the days prior to these due dates. Tentatively,

Page 6 of 8

agencies could expect to see files posted on MAX on or by October 14. Corrective Actions will be generated and disbursed by October 20 with assurances due back to Treasury by October 27.

Prism Support Help Desk
The PRISM Support Desk will be extending its hours of operation to support PRISM actions during year-end. The PRISM Support Team can be contacted via phone or email PrismSupport@fiscal.treasury.gov for the following dates and times:

Day	Date	Hours of Operation
Saturday	09/26/2020	10am-4pm EST
Sunday	09/27/2020	10am-4pm EST
Monday	09/28/2020	7am-8pm EST
Tuesday	09/29/2020	7am-8pm EST
Wednesday	09/30/2020	7am-9pm EST

Summary of Key Dates

Customers begin preliminary review of open items (i.e. obligations/accruals)	08/31/20
Submit outstanding accounts receivable invoices for fiscal year 2015 funds	09/04/20
Canceled fund payments are due to ARC	09/11/20
Submit all write off requests of outstanding accounts receivable invoices	09/11/20
Submit all grant disbursement requests	09/21/20
Manual payroll accruals for performance and special act awards, and non-routine overtime	09/18/20
Non-payroll expense reclassifications due from customer	09/18/20
IPAC requests due from customers	09/18/20
	09/25/20
	09/25/20
	09/25/20
	09/25/20
han Noon	09/30/20
	09/30/20
	10/01/20
FY 2015) and unobligated balances in permanent	10/01/20
ated by COB	10/02/20
	10/02/20
g funds. Any commitments that have not been closed (detail) in 2020-12 followed by a reversal in 2021-01	10/02/20
	10/02/20
	10/02/20
rtly accruals	10/05/20
lay)	10/05/20
quent submissions until 2nd TIER submission. tion process using initial Period 12 TIER data	10/07/20
reconciled intra-departmental eliminations - Period 12 - Nov 5	10/13/20
files on MAX for customer review.	10/14/20
file Due in Repository in TIER.	10/14/20
	10/15/20
5 PM on October 16, 2019. GTAS Expenditure TAS r CMB request.	10/16/20
	10/16/20
statements based on Final TIER submission	10/16/20
due to agency from ARC.	10/19/20
dalone audits only and template rec.)	10/19/20
adjusted for TIER post closing JV's starting at	10/26/20
Q in Sharepoint.	10/26/20



PREPARING FOR YEAR END – NEGATIVE CASH (FBWT) GUIDANCE

Agencies **may not** disburse an account into a negative cash position, which has been determined to be a violation of the Anti-Deficiency Act.

The requirement is found in the OMB circular A-11, which addresses the Preparation, Submission, and Execution of the Budget (section 145.2 and section 20.10).



NEGATIVE CASH | WE RECOMMEND THE FOLLOWING ACTIONS

1

Consider whether services provided to partners under the Economy Act can be provided under other authorities that may have the ability to maintain a cash reserve balance.

2

Ensure reimbursable agreements are completed and recorded appropriately before services or goods are provided.

3

Consider requiring the collection of advances for Economy Act agreements to reduce the risk of disbursing an account into a negative cash position.

4

Ensure billing is performed timely and related cash is collected before related disbursements are made when advance payment terms are not used for Economy Act agreements.

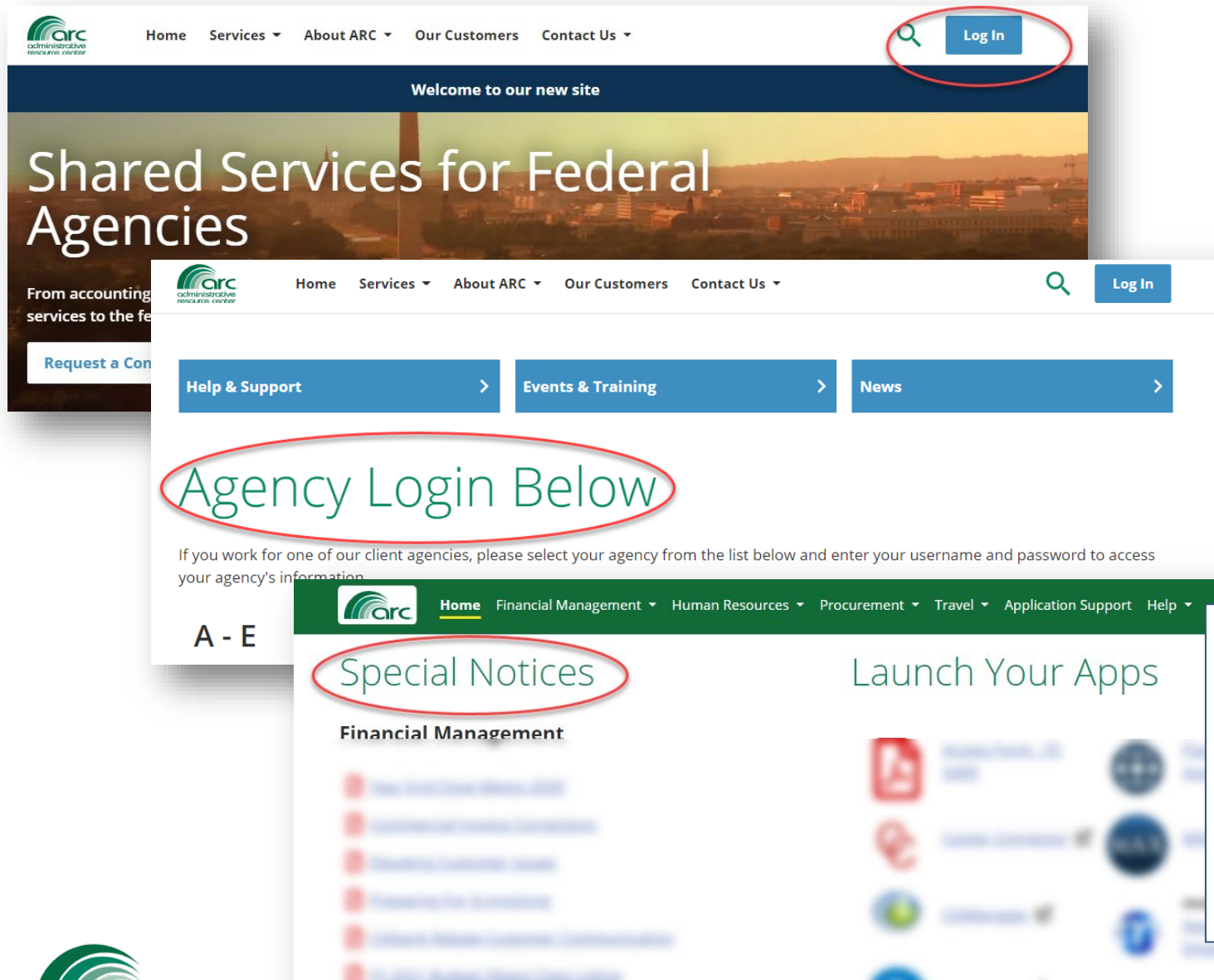
5

Plan, monitor, and manage cash flow related to reimbursable authority to prevent a negative cash position from occurring.

6

Review monthly fund balance with Treasury reconciliations performed by ARC to identify any negative cash balances.

FOR MORE INFORMATION – CUSTOMER ACCESS PAGES



AVAILABLE
Mid-July through
early-August on
arc.fiscal.treasury.gov
within your Customer
Access Pages.

Kevin Mercer
Branch Manager
Reporting & Analysis Branch 1
Bureau of the Fiscal Service
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Phone: (304) 480-7229

RYAN BALSLEY

**Financial Systems Analyst
Travel Services**

TRAVEL YEAR-END GUIDANCE



TARGET ACTIVITY

**Year-end is fast approaching.
Reach out to the ARC Travel
Help Desk with any questions.**

FY21 Authorizations

August 25, 2021. Year-End Cutoff

FY21 Vouchers

Close-Out Prior to October 1, 2021.

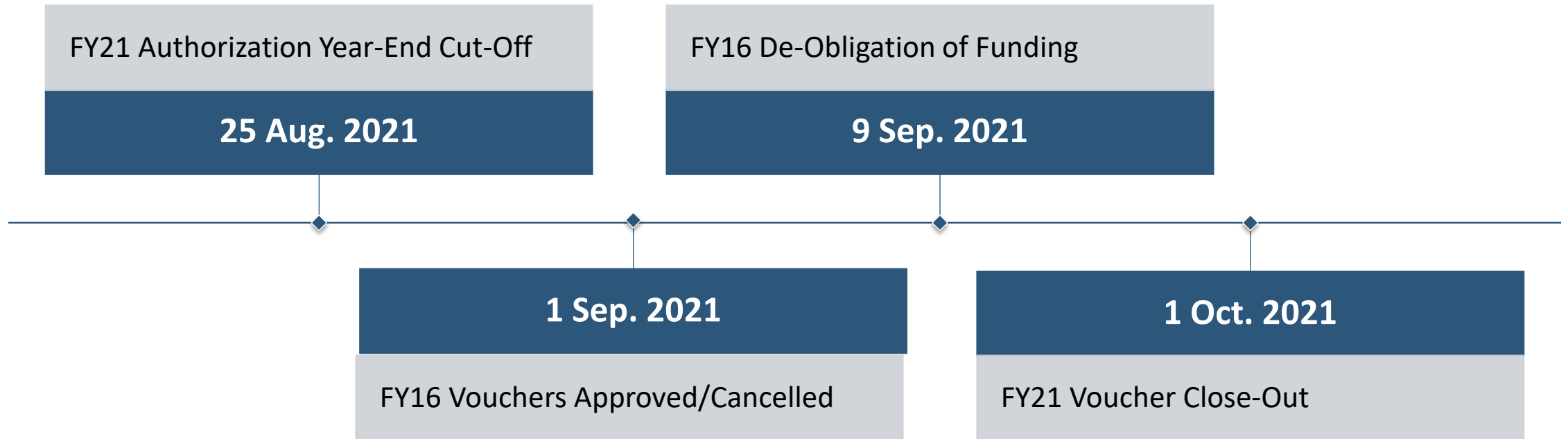
Trips Crossing Fiscal Years

- Single-Year or No-Year = 1 Voucher in ConcurGov
- Multi-Year or Project Accounting = 2 Vouchers in ConcurGov

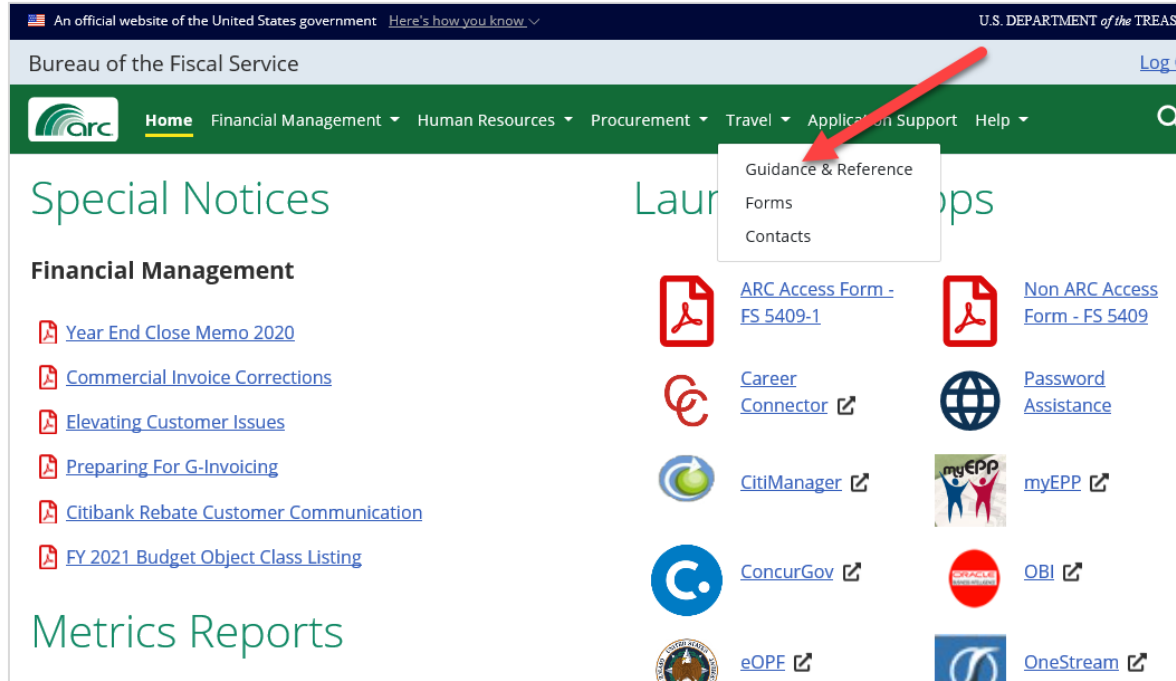
Expired Funds

- FY16 Vouchers Approved/Cancelled by September 1, 2021.
- FY16 De-obligations Begin September 9, 2021.

TARGET DATES



FOR MORE INFORMATION



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Financial Systems Analyst

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Guidance & Reference

General Information

Air Travel Information

- [Air Travel FAQs](#)
- [Airport Code Look Up](#)
- [Baggage Allowance Fact Sheet \(GSA\)](#)
- [City Pair Program](#) & [Search Tool](#) (GSA)
- [DHS National Terrorism Advisory System](#)
- [FAA Air Traffic Control](#)
- [Transportation Security Administration](#)

General Travel Guidance

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- [ARC Travel Guide](#)
- [Federal Travel Regulations](#)
- [Frequently Asked Questions](#)
- [Personal Travel Combined with Official Travel](#)
- [Year End Guidance](#)
- [Sharepoint Travel Guidance Page on ALEX \(available to Fiscal Service emp](#)

JOSH MCCLEAD

**Management and Program Analyst
Procurement Services**

PROCUREMENT YEAR-END GUIDANCE





LAPSE PLANNING

Preparing for a lapse in funding at the beginning of the following Fiscal Year (aka **government shutdown**)



Begins with the **initial purchase request**

SAVE TIME AT YEAR END



Confirm **Excepted Activities codes** when submitting purchase requests

Prism Code	Treasury's Legal Description	Plain Language Description:
1. CONTINUING SOURCE	Continuing source of funding	This code is for contracts whose funding continues in the event of a lapse in annual appropriation. Work continues.
2. STATUTE/LEGAL REQ	Statute/legal requirement expressly authorizes obligation of funds	This code is for contracts that are funded with annual appropriations, but have a statute/legal requirement expressly authorizing the obligation of funds in advance of an appropriation. Work continues.
3. SAFETY & PROTECT	Suspension of the function would imminently threaten the safety of human life or the protection of property	This code is only for those contracts that support functions, that if discontinued, would pose an imminent threat to life or government property. Work continues.
4. PRESIDENTS DUTIES	Function is necessary to the discharge of the President's constitutional duties and powers	Authorized to continue to avoid impairing the exercise of constitutional functions assigned to the President. Work continues.
5. CONTINUE, IMPLIED	Continuation, in the absence of appropriations, is "necessarily implied"	Authorized to continue to fund administrative activities necessary to disburse benefit payments under entitlement programs, such as social security benefits, for which an indefinite appropriation provides the funding for the benefits. Work continues.
6. NECESSARY FOR SD	Necessary for an "orderly shutdown" when there has been a lapse in appropriations	Authorized to continue incurring minimal obligation necessary to closing the agency. Work continues.
7. NON-EXCEPTED	Non-Excepted activity	Contractors will receive notice NOT to show up for work or provide services. Work is suspended.

ARC IS HERE TO HELP

Beginning late July/early August

Pulls reports capturing all active contracts as of 10/1



Sends reports to agency budget liaison or POC to review

Reconciles reports on an ongoing basis



End result is less work during year end



Contractors receive updates on
Fiscal Year funding here:
[fiscal.treasury.gov/doing-business-
with-fiscal-service/updates.html](https://fiscal.treasury.gov/doing-business-with-fiscal-service/updates.html)

[Bureau of the Fiscal Service](#) > [Doing Business with Fiscal Service](#) > Updates

Updates

Status of Fiscal Year 2021 Funding

On December 27, 2020, the President signed H.R. 133, Consolidated Appropriations Act, 2021, which provides funding for the federal government through September 30, 2021.

FINAL THOUGHTS

GET STARTED EARLY

Take time to check Excepted Activities codes when purchase requests are submitted.

STAY UP TO DATE

Updates on Fiscal Year funding can be found at <https://www.fiscal.treasury.gov/doing-business-with-fiscal-service/updates.html>.

ARC IS HERE FOR YOU

Josh McClead

Management & Program Analyst

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JAY OFFENBERGER

Data Analyst
Human Resources

HUMAN RESOURCES YEAR-END FORECASTING



YEAR END IS THE TIME TO PLAN YOUR HIRING STRATEGY

**ARC is focused on helping
you achieve your goals**

Increase communications with ARC
during your organizational planning
to strengthen our partnerships and
improve your results.



FORECAST NECESSARY HIRES



UPDATE HIRING DOCUMENTS

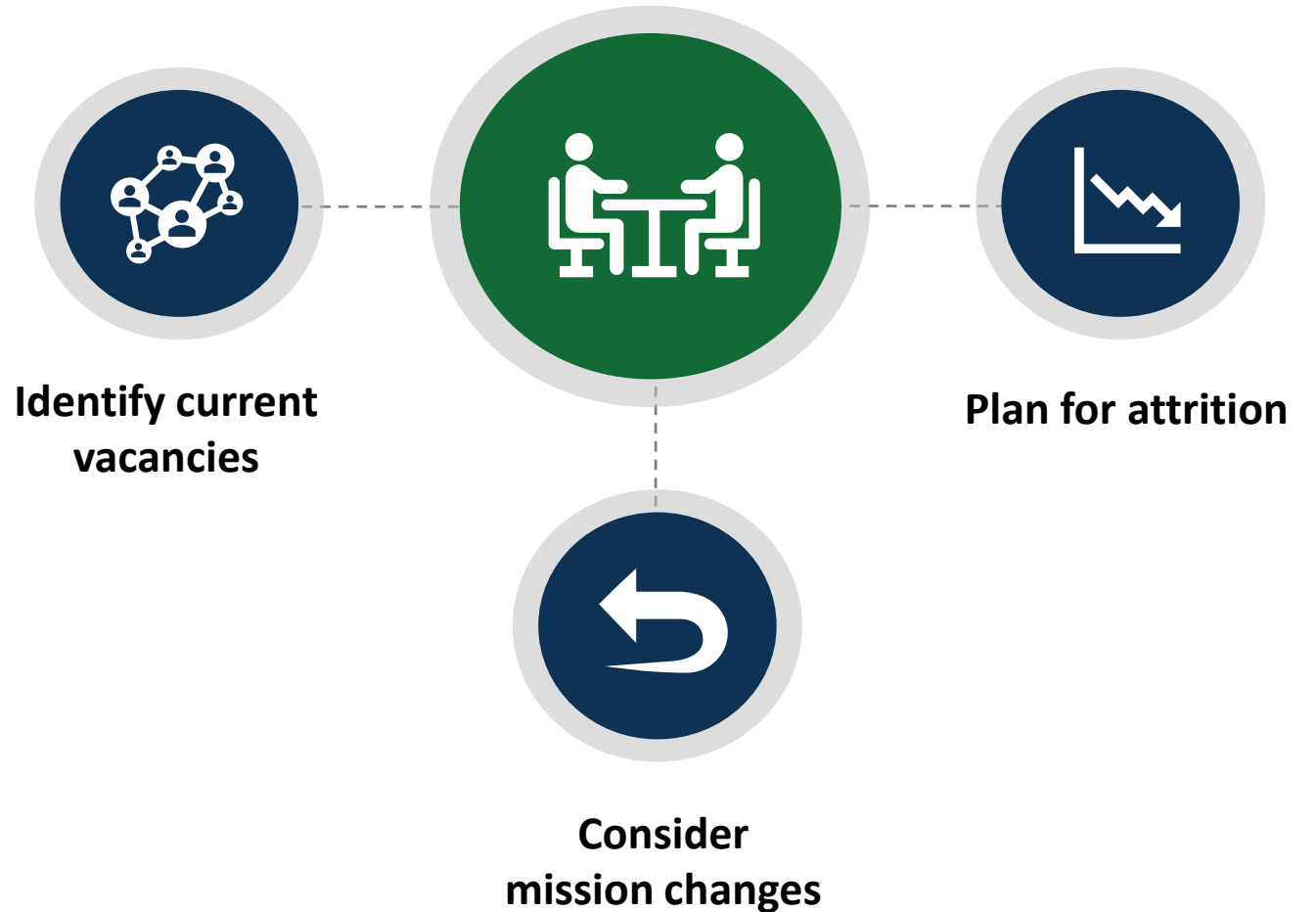


PRIORITIZE AND PARTNER

FORECAST NECESSARY HIRES

Hiring is more than just filling current vacancies

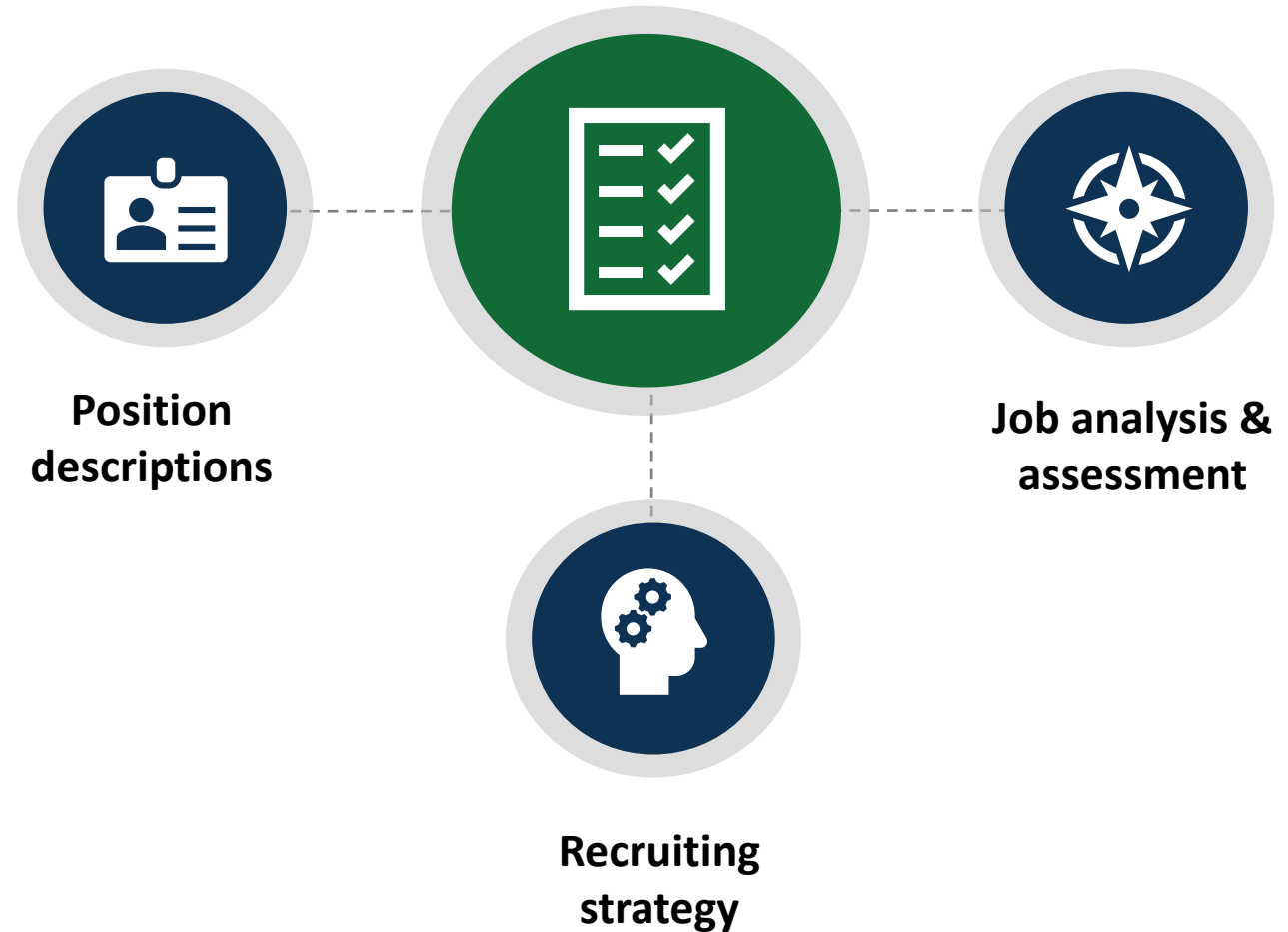
Position you and your ARC hiring team for success by accurately identifying your required hiring activities



UPDATE HIRING DOCUMENTS

Proper planning prevents poor performance

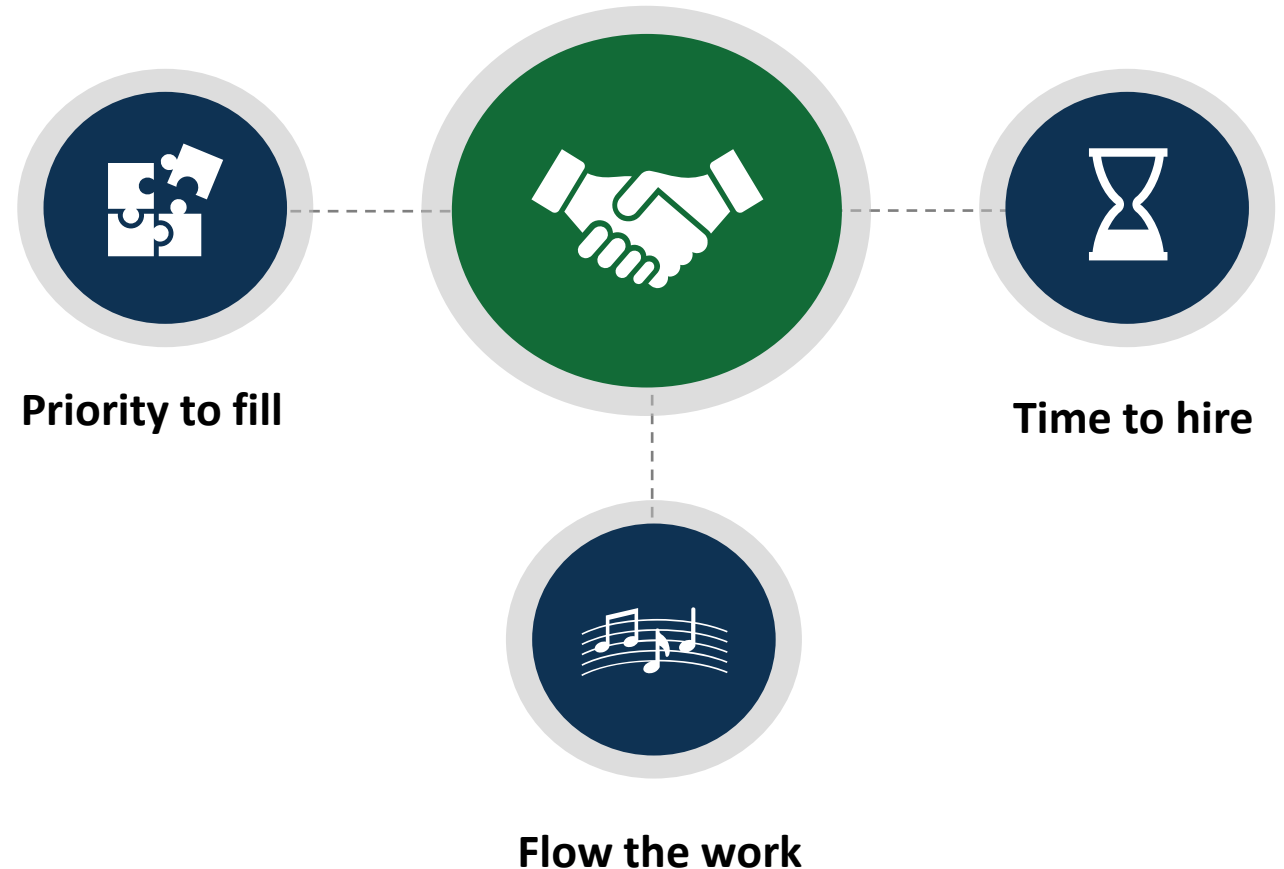
Increase your probability of success and reduce time to hire by completing document preparation and recruiting strategy before the new fiscal year



PRIORITIZE AND PARTNER

Teamwork makes the dream work

Good Plan + Well Designed
Process + Proper Execution +
Repetition = Success



TOGETHER, WE CAN ACCOMPLISH MORE

Let's **co-create** a **solution** to improve your experience.



Share your requirements

- Reporting needs
- Volume
- Program Changes
- Pain Points


Engage ARC in evaluation for improved forecasting


- Analyze
- Scale
- Automate
- Improve


Co-Create solutions for improved experience


FOR MORE INFORMATION


ARC is here to help! datainsight.treasury.gov


 Data Insight





 Dashboards

 Reports

 Favorites

 Knowledge Base

 Support


 FEVS

Data Driven Insight

Workforce Analytics places emphasis on the type of questions that leaders ask, and focuses on proactively providing answers. Data-driven reports and dashboards that build insight, ability, and confidence in making complex workforce decisions.

Learn More

Contractor Management



JAY OFFENBERGER

Data Analyst

Employment Services Division

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THANK YOU!



ARCCOMMUNICATIONSMAILBOX@FISCAL.TREASURY.GOV



ARC.FISCAL.TREASURY.GOV

ACHIEVING TOGETHER: THE IMPACT OF POLICY CHANGES



**HOW THE AMERICAN
RESCUE PLAN IMPACTED
DATA ACT REPORTING**

*Linnea Powell Xu, Branch
Manager, Data Transparency*



**ENSURING REPORTING
COMPLIANCE THROUGH
CUSTOMER-CENTRIC
SUPPORT**

*Tanya Nangle, Manager,
Financial Management
Services*



**THE PANDEMIC CHANGED
GOVERNMENT TRAVEL.
TIPS TO PREPARED BEFORE
YOU HIT THE ROAD**

*Brian Shears, Supervisory
Financial Systems Analyst,
Travel Services*



**FROM COVID LEAVE TO
MANDATORY TELEWORK,
THERE ARE BIG CHANGES IN
PAY AND LEAVE FOR
FEDERAL EMPLOYEES**

*Claudine Woodyard, Manager,
Human Resources*

LINNEA POWELL XU

**Branch Manager
Data Transparency**

**HOW THE AMERICAN
RESCUE PLAN IMPACTED
DATA ACT REPORTING**



HOW THE AMERICAN RESCUE PLAN IMPACTED YOUR DATA ACT REPORTING



DAIMS 2.0 PUBLISHED 5/6/20

Required agencies receiving COVID-19 supplemental money to move to monthly reporting and outlays at award level

Added Disaster Emergency Fund Code (DEFC) data element to Files B and C

HIGHLIGHTS

All agencies start reporting monthly in FY 2022

All agencies begin reporting outlays for all awards in FY 2022

Official Recipient Identifier transition in April 2022 (DUNS to UEI)



DAIMS 2.1 PUBLISHED 06/04/21

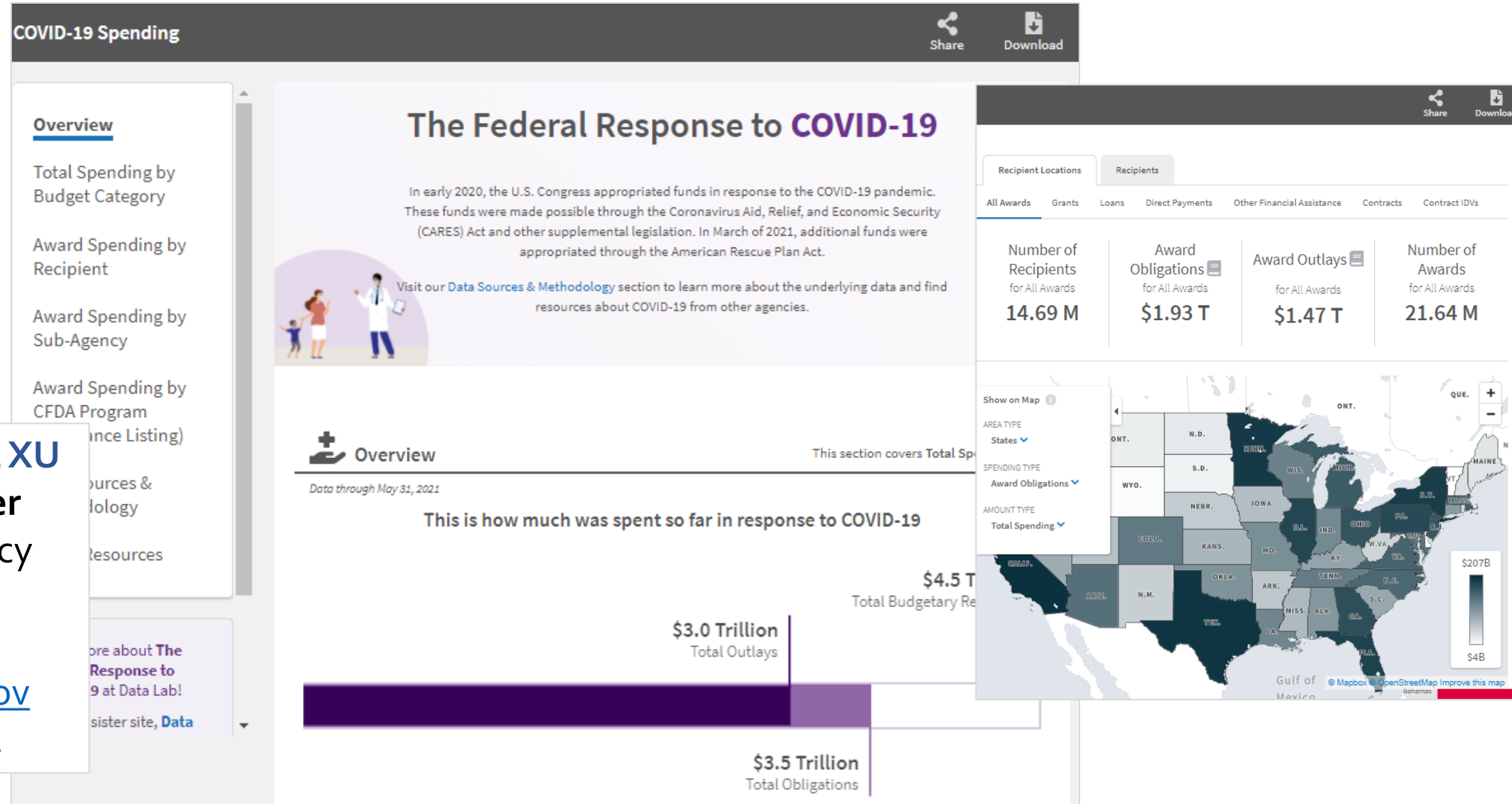
Expands changes to apply to all agencies

Added additional Grants elements

Allows up to a 3-character DEFC to enable future disaster/emergency spending tracking and align with GTAS

FOR MORE INFORMATION

<https://www.usaspending.gov/disaster/covid-19>



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TANYA NANGLE

**Manager, Reporting and Analysis
Financial Management Services**

**ENSURING REPORTING
COMPLIANCE THROUGH
CUSTOMER-CENTRIC
SUPPORT**



ENSURING REPORTING COMPLIANCE THROUGH CUSTOMER-CENTRIC SUPPORT

DAIMS 2.0 requirements for monthly reporting were a smooth transition for customers receiving COVID-19 supplemental money.

Disaster Emergency Fund Code (DEFC) was implemented in Oracle at the Fund level.

For DAIMS 2.1, we expect a smooth transition to monthly reporting for all other customers.

All of our customers are already in compliance with reporting outlays for all awards, an FY22 requirement.

Expansion of the DEFC will take place in Oracle on the customer's behalf.


FOR MORE INFORMATION

www.usaspending.gov/disaster/covid-19

Official website of the United States Government

We can do this. Find COVID-19 vaccines near you. Visit [Vaccines.gov](https://www.vaccines.gov).

U.S. DEPARTMENT OF THE TREASURY

 **BUREAU OF THE Fiscal Service**

Data Transparency

Menu A-Z Search

[Bureau of the Fiscal Service](#) > [Data Transparency](#) > DATA Act Information Model Schema (DAIMS) v2.1

DATA Act Information Model Schema (DAIMS)

For DAIMS users: This is the v2.1 Release. Submission Calendars by Fiscal Year are available [Resources Page](#).

Version 2.1 of the DAIMS released June 4, 2021. This release is necessary to support recent legislative and policy agency tracking and reporting of COVID-19 supplemental spending as required by the [CARES Act](#), [ARP Act](#), and implementation guidance [M-20-21](#) and [M-21-20](#). This release also supports Grant Reporting Efficiency and Transparency Act ([GREAT Act](#)) implementation, 2 CFR updates, an OMB Memorandum on Improvements in Transparency for Financial Assistance ([M-21-03](#)), and Grants Management (GRM FIBF) business standards update. It includes reporting requirements for transitioning to the Unique Entity Identifier (UEI) from DUNS and initial step Budget Object Class (BOC) reporting in the Governmentwide Treasury Account Symbol Adjusted Trial Balance to reduce agency burden and improve overall BOC data quality. Changes will be implemented in phases based on the timing of memoranda, GSA SAM, and GTAS.

Related to the COVID-19 response, this release includes tying off the M-20-21 requirements that were outside the timeline, updates to the Disaster and Emergency Fund Code (DEFC), and exceptions required for the ARP Act budget.

- Beginning in FY 2022, all agencies, including those without COVID-19 spending, must begin reporting Files A and B to USASpending.gov on a monthly basis, including award outlay data in File C, for all Treasury accounts reporting.
- Allowing up to a 3-character DEFC to enable future disaster/emergency spending tracking and align with GTAS elimination of a temporary non-standard code (DEFC '9') and requiring all actual DEFC (including non-COVID-19) to be submitted.
- Modified validations to align with SAM registration/recertification flexibilities provided for in M-21-20. This enables financial assistance records to be submitted when federal awarding agencies relax the timing of the requirement for active SAM registration.

On this page

- [DAIMS Technical Architecture](#)
- [DAIMS Documents for Federal Agency Staff](#)
- [DAIMS Documents for Data Analysts](#)
- [DAIMS Documents for users of USASpending.gov](#)
- [History of DAIMS Releases since 2016](#)

DAIMS Technical Architecture

The DATA Act Information Model Schema (DAIMS) is the authoritative source for the terms, definitions, formats, and structures for hundreds of distinct data elements that tell the story of how federal dollars are spent.

DAIMS gives federal agencies guidance about what data to report to Treasury, where to get that data, and how to submit it.

To learn more:

- [DAIMS Overview](#) – What DAIMS is, its scope, value, and approach
- [DAIMS Architecture](#) – The DAIMS conceptual model including a visual showing how domains, components, elements, and metadata go together in DAIMS
- [DAIMS Information Flow](#) – A technical flowchart showing how data comes into, flows through, and is reported out, including how often that happens and where the data come from.

DAIMS Documents for Federal Agency Staff

[Practices and Procedures](#)

How to submit, validate, and understand submitting to the DATA Act

TANYA NANGLE

Manager

**Financial Management
Services**

[Tanya.Nangle@
fiscal.treasury.gov](mailto:Tanya.Nangle@fiscal.treasury.gov)

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BRIAN SHEARS

**Supervisory Financial Systems Analyst
Travel Services**

**THE PANDEMIC CHANGED
GOVERNMENT TRAVEL.
TIPS ON HOW TO GET
PREPARED BEFORE YOU
HIT THE ROAD.**



TRAVEL TIPS BEFORE YOU HIT THE ROAD

STATE AND LOCAL TRAVEL RESTRICTIONS



Follow state and local travel restrictions

If travelling internationally, be sure to review CDC guidelines - especially with regard to vaccinated/nonvaccinated travelers

Clean your hands often

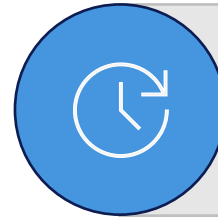
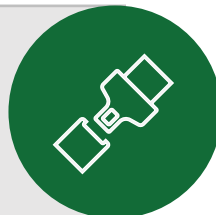
You may opt to wear a face covering in public

Practice social distancing where you can on your journey

Carry/use disinfectant wipes as necessary

Avoid any unnecessary stops

TRAVEL SAFETY



TRAVEL GUIDANCE

OMB recently issued new travel guidance which eases restrictions:

Additional guidance for travelers can be found at:

[CDC's guidance](#)

FOR MORE INFORMATION



The screenshot shows the SAFER FEDERAL WORKFORCE website. The header is blue with the text 'SAFER FEDERAL WORKFORCE'. Below the header is a navigation bar with links: Home, Overview, FAQs, and What's New?. The main content area has a sidebar on the left with links: Overview, Labor Relations, Leave, Facilities, Mask-Wearing, Visitors, Signage, Building Operations, Symptom Screening, Travel (highlighted), and Vaccinations. The main content area features the title 'Official Travel for Federal Employees who are Fully Vaccinated' with a 'NEW' tag. Below the title is a paragraph: 'The Centers for Disease Control and Prevention (CDC) provided [guidance on travel for people who have received the full dosage of the COVID-19 vaccine](#). Pursuant to [OMB Memorandum M-21-15](#), Federal employees should adhere strictly to CDC guidance for [domestic](#) and [international](#) travel before, during, and after travel, regardless of whether the travel is personal or for official business. These FAQs address how this CDC guidance applies to Federal employee travel for official business.' Below this is a section titled 'Q: Who is considered fully vaccinated?' followed by an answer: 'A: People are considered [fully vaccinated](#) for COVID-19 ≥2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or ≥2 weeks after they have received a single-dose vaccine (Johnson and Johnson (J&J)/Janssen). This guidance applies to COVID-19 vaccines [currently authorized for emergency use by the U.S. Food and Drug Administration](#): Pfizer-BioNTech, Moderna, and Johnson and Johnson's (J&J) Janssen'.

BRIAN SHEARS

Supervisory Financial Systems Analyst

Travel Services

brian.shears@fiscal.treasury.gov







(304) 480-5571





Guidance & Reference

General Information

Air Travel Information

- [Air Travel FAQs](#)
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- [FAA Air Traffic Control](#) 
- [Transportation Security Administration](#) 

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- [Year End Guidance](#)
- [Sharepoint Travel Guidance Page on ALEX \(available to Fiscal Service employees only\)](#) 

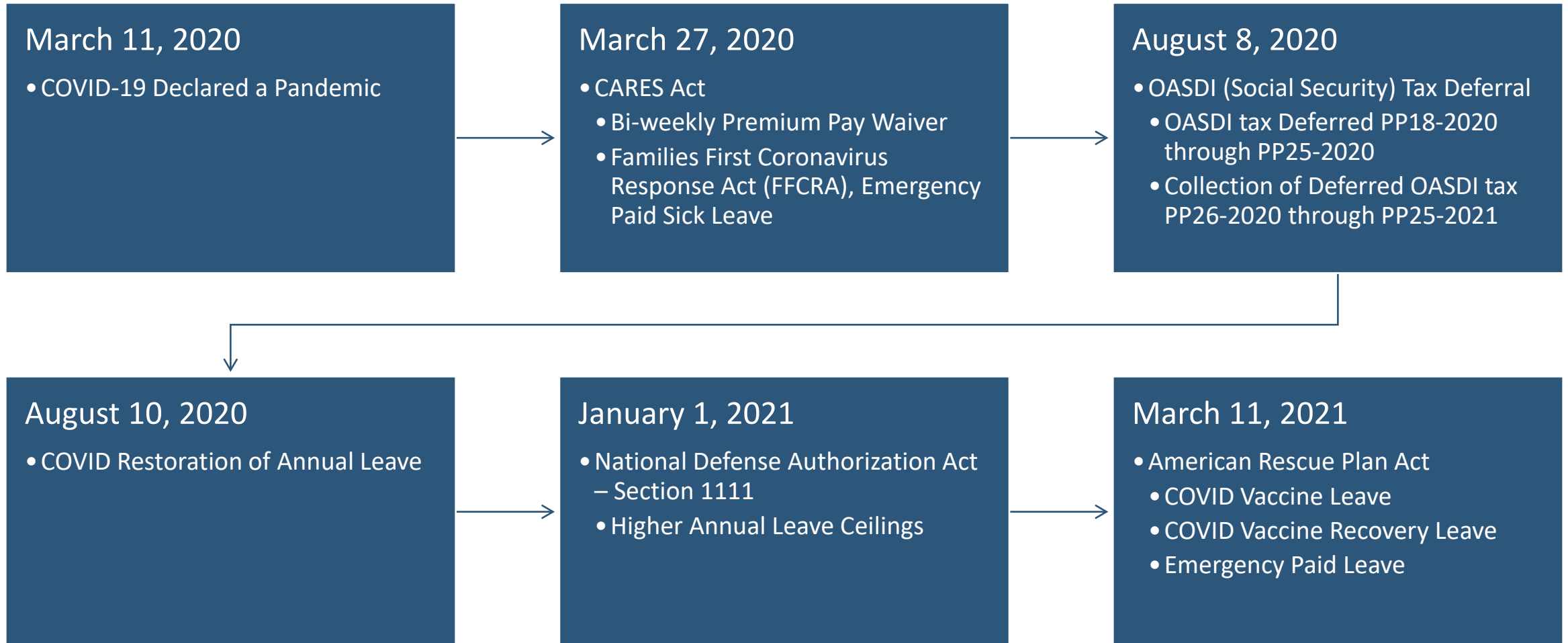
CLAUDINE WOODYARD

**Branch Manager
Human Resource Services**

**FROM COVID LEAVE TO
MANDATORY TELEWORK,
THERE HAVE BEEN BIG
CHANGES IN PAY AND LEAVE
FOR FEDERAL EMPLOYEES**



COVID-19 PAY AND LEAVE IMPACT TO FEDERAL EMPLOYEES



FOR MORE INFORMATION



LEAVE ADMINISTRATION BRANCH

Email: Payroll@fiscal.treasury.gov
Phone: (304) 480-8400



AMERICAN RESCUE PLAN ACT EMERGENCY PAID LEAVE

Full OPM COVID-19 Emergency
Paid Leave Guidance:
<http://www.chcoc.gov/content/covid-19-emergency-paid-leave>



OPM GUIDANCE AND INFORMATION

OPM Coronavirus Disease 2019
(COVID-19)
<https://www.opm.gov/policy-data-oversight/covid-19>

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2021 ARC CUSTOMER MEETING

BETTER TOGETHER: CO-CREATING OUR FUTURE

1

**BUILDING TOGETHER:
LEVERAGING CUSTOMERS'
VOICES TO TRANSFORM ARC
SERVICES**

8:30 AM – 10:00 AM
90 minutes

*Focus on using customer feedback to
shape ARC services*

2

**MODERNIZING TOGETHER:
IMPROVING SERVICE
DELIVERY FOR YOU**

11:00 AM – 12:30 PM
90 minutes

*Focus on modernizing systems and
building efficiencies*

3

**ACHIEVING TOGETHER:
YEAR-END GUIDANCE AND
THE IMPACT OF POLICY
CHANGES**

2:00 PM – 3:30 PM
90 minutes

*Focus on year end requirements and
legislative changes related to the
pandemic or administration change*



THANK YOU!



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