
ARC Monthly Bulletin – April 2016
Valuable information for ARC's customers

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1. Fiscal Year 2017 Customer Agreements

We are working diligently to finalize our preparation work to ensure the annual customer agreements are distributed in a timely manner so each agreement is signed prior to the beginning of the Period of Performance. As with previous years, the Administrative service agreements (Financial Management, Procurement, Travel, Human Resources and related systems) will be distributed separately from the Information Technology agreements. We are projecting that customers will begin receiving their Fiscal Year 2017 agreements by July.

For additional information, contact Michael Satterfield at 304-480-5527 or Michael.Satterfield@Fiscal.Treasury.Gov.

2. 2016 ARC Financial Management and Share Service Meeting

We are making plans for the 2016 ARC Financial Management and Share Service meeting that will be held in Washington, DC again this year at the National Archives McGowan Theater (same location as last year).

This year the meeting is scheduled for two days: Tuesday, May 17th and Wednesday, May 18th. Tuesday will be devoted to topics related to Accounting, including, but not limited to, presentations from the three Reporting Branches, Accounts Receivable, Accounts Payable, Intra-gov, Cash, Budget, Payroll, and Business Technology Division. Some of the presentations will be discussing information on new initiatives and/or system updates. Wednesday will focus on topics related to Shared Services, i.e. Human Resources, Procurement, and Travel.

Mark your calendars now and plan to attend. We will have additional correspondence concerning registration in the near future. Looking forward to seeing you there!

For additional information, contact Anita Roach at 304-480-7019 or Anita.Roach@Fiscal.Treasury.Gov.

3. ConcurGov – A New Look and Feel for CGE Coming In April 2016

On April 18, 2016, Concur will deliver a site-wide user interface (UI) enhancement to the Concur Government Edition (CGE) product with the SU125 scheduled release to Production. The new UI is the culmination of two years of research and several usability studies. A new theme including a contemporary color palette and a cleaner layout for improved readability plus improved functionality such as acting as another user and a new Travel Summary panel are just a few of the enhancements you will see in this new UI. As part of the strategy for delivering the new UI, Concur plans to unveil the new product brand: ConcurGov. At that time, the CGE brand name will be retired and replaced with the ConcurGov brand name and logo.

Customers are welcome to sign up for one of Travel Services' regularly-scheduled training webinars to see the new UI in action. The new UI information will also be updated in the ConcurGov training portal and can be found at <http://www.concurtraining.com/customers/concur/cge/training/fiscal-service>.

For additional information, contact Travel Services at 304-480-8000 (Option 1) or Travel@Fiscal.Treasury.Gov.

4. DC Area Travel Contacts and Document Preparers

Travel Services will be conducting ConcurGov hands-on training at our Knowledge Training Facility in downtown Washington, D.C. on April 27th and 28th. There will be four half-day sessions offered. The morning sessions will be from 8:30 - 11:30 a.m. and the afternoon sessions will be from 1:00 - 4:00 p.m. Each session will only accommodate up to 15 trainees. With seating being so limited, it is very important that you reply as quickly as possible with your nominations. Participant slots will be filled on a first-come, first-served basis.

As a reminder, these sessions are considered "train the trainer" type sessions and should mainly be targeted toward folks within your agency who prepare travel for others, who are frequent travelers, or who act as travel liaison's within their office. During this training, participants will get hands-on experience with booking reservations, creating authorizations and vouchers, and approving documents.

For additional information, contact the Travel Services Help Desk at 304-480-8000 (Option 1) or Travel@Fiscal.Treasury.Gov.

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