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**ARC Monthly Bulletin February 2017**  
*Valuable information for ARC's customers*

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1. Annual Test of Notification System

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2. PRISM Requisition and Buyer Refresher Training

**Travel Services:**

3. Implementation of GSA's Government-wide Reservation Optimization Initiative (ROI)
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**FULL STORIES**

**1. Annual Test of Notification System**

On Tuesday February 21, 2017, we will conduct a test of our communication system. The system is intended to be used in an emergency event to initiate an automated phone notification informing our customers that we have activated our Business Continuity or Pandemic Plan, and that we will provide additional information regarding the event when possible. Designated points of contact at customer agencies should expect to receive an automated phone call on this day.

For additional information, contact Michael Satterfield at 304-480-5527 or [Michael.Satterfield@Fiscal.Treasury.Gov](mailto:Michael.Satterfield@Fiscal.Treasury.Gov).

**2. PRISM Requisition and Buyer Refresher Training**

We provide PRISM Requisition and Buyer refresher training to assist our customers in their efforts to effectively transition newly hired staff and meet other potential training needs. This training is provided to our customers at no additional charge. We will conduct PRISM refresher training sessions March 13, 2017 - March 16, 2017 in Washington, DC. All current PRISM users will receive information, via email, about how to sign up for the classes.

For additional information, contact PRISM Support at 304-480-8000 (Option 2) or [PrismSupportTeam@Fiscal.Treasury.Gov](mailto:PrismSupportTeam@Fiscal.Treasury.Gov).

**3. Implementation of GSA's Government-wide Reservation Optimization Initiative (ROI)**

GSA's Government-wide initiative, the Reservation Optimization Initiative (ROI), will implement Government-wide standards in the ETS2 online booking engine for TDY air and lodging reservations that optimize spend and drive utilization of the Government-managed programs (i.e., City Pair Program and FedRooms). Some minor travel configuration changes—how search results are displayed and additional added remarks--will be necessary.

The first phase of the ROI will include the lodging portion of ROI, also known as the FedRooms First Initiative (FFI). We will send the customer travel contacts more information when testing is complete and a final implementation date has been set. We will implement the air portion of ROI

later in a second phase. We are currently working with GSA to finalize testing and prepare for implementation of the first phase.

For additional information, contact Travel Services Help Desk at 304-480-8000 (Option 1) or [Travel@Fiscal.Treasury.Gov](mailto:Travel@Fiscal.Treasury.Gov).

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