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**ARC Monthly Bulletin December 2018**  
*Valuable information for ARC's customers*

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**1. Discoverer Decommission Planned for May 2019**

The Discoverer Replacement Project Team would like to remind all Discoverer users, with the exception of U.S. Mint users, that Discoverer will be decommissioned in May 2019. Users are encouraged to begin using OBI to become more familiar with executing analyses and using dashboards. The full 'Discoverer Decommission Timeline' is available on the Customer Access Pages under Application Support/Manuals > OBI, or click the link below.

<https://arc.fiscal.treasury.gov/files/pdf/fsagencydiscovererdecommissiontimeline.pdf>.

For additional information, contact the Oracle Support Team at 304-480-8000 (Option 3) or [OracleSupportTeam@Fiscal.Treasury.Gov](mailto:OracleSupportTeam@Fiscal.Treasury.Gov).

**2. OBI Online Training – Available Anytime**

The Business Intelligence Group is pleased to announce that we have online OBI Training tutorials available on our Customer Access Page! Simply navigate to Application Support/Manuals > OBI > Online Training. This training can be taken at your convenience. The tutorials listed below are currently available with more online tutorials in development. We will update users as new tutorials are made available.

- i. Logging In
- ii. Exporting Analyses
- iii. Viewer Dashboard
- iv. Filters
- v. Prompts
- vi. OBI Calculations Part 1
- vii. OBI Calculations Part 2

- viii. OBI Plus – Criteria Tab Editing (NEW)
- ix. OBI Plus – Results Tab Editing (NEW)

For additional information, contact the Oracle Support Team at 304-480-8000, Option 3, or [OracelSupportTeam@Fiscal.Treasury.Gov](mailto:OracelSupportTeam@Fiscal.Treasury.Gov).

### 3. Staffing/Classification Year-end Planning

To ensure onboarding new employees by the end of this Fiscal Year, we have established the following dates to assist you with planning of your upcoming recruitment activities.

<b>Where are you in the process?</b>	<b>Submit your request no later than:</b>
A new PD needs to be classified	Submit your classification request by <b>January 1, 2019</b>
I have a classified PD, but the Job Analysis/Assessment (JA/A) process needs to be completed	Submit your JA/A request by <b>March 1, 2019</b>
I have a classified PD and a current JA/A	Submit your request to recruit by <b>May 1, 2019</b>

We encourage your agency Supervisors and Managers to initiate any approved recruitment activities for FY 19 as soon as possible.

For additional information, contact the Staffing/Classification call center at 304-480-7300.

### 4. Upcoming Changes in Take Home Pay

Many employees will notice changes in their net pay during the upcoming months for a variety of reasons. Changes in Flexible Spending Accounts (FSAs), Thrift Savings Plan (TSP), Federal Employees Health Benefits (FEHB), Federal Employees Dental and Vision Insurance Program (FEDVIP), and Combined Federal Campaign (CFC) contributions could impact the amount of take home pay in the coming weeks. In addition, Federal, state, and local tax changes could also impact net pay.

A more detailed description of changes in take home pay will be posted in early January on your agency’s ARC customer access page at [https://arc.fiscal.treasury.gov/customer\\_access\\_pages.htm](https://arc.fiscal.treasury.gov/customer_access_pages.htm).

For additional information, contact the Benefits Service Center at [Benefits@Fiscal.Treasury.Gov](mailto:Benefits@Fiscal.Treasury.Gov) or 1-866-868-4357 (toll free).

### 5. G-Invoicing Update

G-Invoicing is a web-based application created to efficiently manage Intragovernmental buy/sell agreements between two federal agencies. Government-wide all interagency agreements for buy/sell activity will be housed in this single repository via a standardized format within this application.

**Mandated.** The release of TFM Bulletin No. 2018-10 set forth mandated dates and required steps for G-Invoicing. There are two key requirements cited in the Bulletin: 1) the use of G-Invoicing is

mandated by June 30, 2021, and 2) the submission of Agency Implementation Plans due by May 31, 2019.

**We are here to help!** If you haven't already, attend one of our information sharing and demo sessions. That is the first step in the implementation process. Our sessions will get you familiar with what services we will handle for your agency in relation to G-Invoicing, along with required elements for account set-up and a live view of G-Invoicing in action. Then, with follow-up collaboration, our customers will be poised to meet the mandated items.

**What's next?** We have set target due dates for actions from our customer agencies. Our schedule includes due dates for the account enrollment form, completed account structure, identified users enrolled and more. Our schedule will continue to evolve as updates are released for the G-Invoicing system.

For more information on GINV, including TFM references and Frequently Asked Questions, please reference the Fiscal Service GINV website.

[https://www.fiscal.treasury.gov/fsservices/gov/acctg/g\\_invoice/g\\_invoice\\_home.htm](https://www.fiscal.treasury.gov/fsservices/gov/acctg/g_invoice/g_invoice_home.htm)

*Note: There is a notice on the Fiscal Service website advertising GINV training with FRB St. Louis, in Crystal City, for the months of February and March. You do not need to register for this training. ARC will be providing your training.*

For additional information and questions about G-Invoicing, ARC's demo times or ARC's implementation schedule email [ARCGINV@Fiscal.Treasury.Gov](mailto:ARCGINV@Fiscal.Treasury.Gov).

## **6. SmartPay 3**

The transition to SmartPay 3 (SP3) is delayed until February 24, 2019. Cardholders should continue to use their SmartPay 2 (SP2) cards until further notice. Issued SP3 cards should be stored in a secure location.

For additional information, contact Chanda Garrett at 304-480-5511 or [Chanda.Garrett@Fiscal.Treasury.Gov](mailto:Chanda.Garrett@Fiscal.Treasury.Gov).

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