
ARC Monthly Bulletin April 2019
Valuable information for ARC's customers

Article headlines appear below. Scroll down for full stories.

HEADLINES

General:

1. Management Changes
2. Discoverer Decommission
3. SmartPay 3 (SP3)

Procurement:

4. Fiscal Year 2019/2020 Cutoff Dates

Human Resources:

5. 2019 Retroactive Pay Increase - UPDATED
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FULL STORIES

1. Management Changes

Doug Anderson has been selected as the Bureau of Fiscal Service's Information and Security Services acting Assistant Commissioner (AC) and Chief Information Officer (CIO). Doug has served as the AC for the Office of Shared Services (OSS) for the past seven years. Prior to becoming the AC for OSS, he served as the Bureau's Chief Procurement Officer. Doug is a Certified Public Accountant and holds a Bachelor of Science in Accounting and a Masters of Business Administration from West Virginia University.

Dave Copenhaver has been selected as the new AC for OSS. Dave has been the AC for Retail Securities Services (RSS) since 2016. Prior to becoming the RSS AC, he served as the Deputy AC in OSS. Dave began his career in the Federal government almost 20 years ago as an attorney for the United States Department of Labor, Office of Administrative Law Judges. He joined the bureau in 2003 as a staff attorney, becoming a senior attorney in 2008, and Deputy Chief Counsel in 2014. Dave is a licensed attorney, holding a Juris Doctorate and a Bachelor of Science in Business Administration.

For the OSS Division of Procurement Services, Jacob Oberlin has been selected as the Purchasing Branch Manager. Jacob graduated from Ohio Valley University with a Bachelor's in Business Management and Marketing and has worked in Procurement since 2005. Over the course of his tenure in Procurement Jacob has served as a Contract Specialist, Contracting Officer, and Supervisor.

Also for the OSS Division of Procurement Services, Wes Pickens has been selected as the Contract Administration Branch Manager. Wes has been in Procurement for the last 14 years. He began his federal career as a Contract Specialist in the Simplified Acquisitions Branch and subsequently worked on the pre-award side of operations for the next nine years. In 2014, Wes transitioned to the Contract Administration Branch serving as a Contracting Officer and later stepping into the role of Supervisor. Wes graduated from West Virginia University at Parkersburg with a Bachelor's in Engineering Technology.

2. Discoverer Decommission

The Discoverer Replacement Project Team would like to remind all Discoverer users, with the exception of U.S. Mint users, that we have extended the decommission date until July 31, 2019. Users are encouraged to begin using OBI to become more familiar with executing analyses and using dashboards. The full 'Discoverer Decommission Timeline' is available on the Customer Access Pages under Application Support/Manuals > OBI, or click the link below.

<https://arc.fiscal.treasury.gov/files/pdf/fsagencydiscovererdecommissiontimeline.pdf>

For additional information, contact the Oracle Support Team at 304-480-8000 (Option 3) or OracleSupportTeam@Fiscal.Treasury.Gov.

3. SmartPay 3 (SP3)

The current SmartPay 2 (SP2) extended contract will expire on May 25, 2019. The new SmartPay 3 (SP3) contract will begin on May 26, 2019. Current SP2 cardholders should have already received their new SP3 cards. If not, please send an email to Gov-TCard@Fiscal.Treasury.Gov. Travelers should activate their new SP3 card immediately by calling the number on the sticker on the front of the card. Cardholders do not need to add their new SP3 card into ConcurGov. This will be completed by ARC Travel.

For additional information, contact the Travel Service's Travel Card Group at 304-480-8000 (Option 1) or Gov-TCard@Fiscal.Treasury.Gov.

4. Fiscal Year 2019/2020 Cutoff Dates

Our Procurement staff would like to remind you of the established cutoff dates for upcoming procurement requests (PR). These dates are based on the type and size of the action.

Acquisition Services

All Simplified Acquisition Requirements ≤ \$250K

Forecast Due: June 1

PR Package Due: July 1

All 8(a) Direct Awards > \$250K but ≤ \$4M

All MAS/GWAC/TWAC awards with an estimated value > \$250K

All Complex Contracts Requirements > \$250K

Forecast Due: May 1

PR Package Due: June 1

Contract Administration Services

Option Renewals (contract/order in place with optional line items for new period of performance)

PR Package Due: 60 days prior to the first day of the option period being exercised

Modifications / Interagency Agreements

Package Due: September 1

Non Competitive BPA Call or Task/Delivery Order against internal contract
Competitive BPA Call or Task/Delivery Order against internal contract
Requirements ≤ \$250K

Forecast Due: June 1
PR Package Due: August 1

Requirements > \$250K

Forecast Due: June 1
PR Package Due: July 1

5. 2019 Retroactive Pay Increase - Updated

On March 28, 2019, the President issued an Executive Order requiring a retroactive pay adjustment. The adjustment will be back dated and made effective the first pay period of 2019 (January 6, 2019). The Executive order authorizes a 1.4 percent across-the-board increase for all GS employees (adjustments to the WG salary charts will be made at a later date). An additional amount may be added for certain locality pay areas.

For most employees, the pay adjustment will occur automatically through a system generated process by the National Finance Center (NFC). However, due to the retroactive nature of this adjustment, a manual process will be required for any employees who had a personnel action processed with an effective date of January 6, 2019, or after. The Office of Shared Services will process these manual corrections as quickly as possible, however, due to the volume of actions, this could take a few pay periods.

For employees receiving the adjustment through NFC's automated process, this will occur on Sunday, April 7, 2019, and the new amount will be reflected in checks received the week of April 21, 2019. Employees receiving the adjustment through a manual process will see the change in the pay periods that follow.

Please use the link below to view the recently published pay rates by the Office of Personnel Management (OPM).

<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2019/general-schedule/>

If you have questions, please contact HR Policy at 304-480-8949.

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