![ARC Administrative Resource Center - Bureau of the Fiscal Service logo]

Monthly Bulletin

FEBRUARY 2023

Do you have feedback about the Bulletin? Let us know here!

Upcoming events

ConcurGov Travel System User Training
February 16, 2023 1-4pm

GENERAL

FY 24 Interagency Agreements

We recently kicked off our FY 24 interagency agreement lifecycle. Our Engagement and Outreach team is currently targeting the month of May to finalize each customer agreement package for distribution. More information will be provided as we move further along in our process. For additional information, contact Michael Satterfield at 304-480-5527 or Michael.Satterfield@fiscal.treasury.gov.

New Audit Contract

Fiscal Service has a newly awarded and sharable financial statement audit contract with Brown & Company that is now available for use. In the past, a few ARC financial management customers have taken advantage of the Fiscal Service Blanket Purchase Agreement (BPA) Audit contract to fulfill agency financial statement audit requirements. The BPA is valid for Fiscal Service or its customers and is available for the FY23 audit cycle.

Customers can make an individual fixed-price call against the BPA that will specify the technical requirements and completion dates (as applicable) by the awarded contractor. Audits will be performed in accordance with Government Auditing Standards, issued by the Comptroller General of the United States, and the Office of Management and Budget (OMB) Bulletin No. 22-01, Audit Requirements for Federal Financial Statements. At a high level, the BPA will require that a contractor conduct an audit of the agencies' financial statements, provide an engagement letter, entrance and exit conferences, both legal and management representation letters, and an opinion on the financial statements.

Using a shared audit contract and a single contractor that is familiar with ARC financial data, systems, and deliverables provides many benefits to our customers, including gained efficiencies, potential cost savings, and ease of use from a procurement perspective. If you are interested in utilizing this service contract, please contact Sandra.Bumgarner@fiscal.treasury.gov by February 24, 2023.

Sunsetting of OMB Max Collaboration Tool

OMB MAX will be sunsetting their collaboration tool in December 2023 and MAX customers will no longer have full write and edit access. OMB is making a view only mode available from December 2023 through December 2024. Several areas within ARC utilize MAX to collaborate, share, and manage reports and documents with their customers, as well as auditors. OMB is recommending GSA Technology Transformation Services (TTS) as the replacement solution and OMB is working with GSA on the transition plan to transfer documents from MAX to GSA TTS. ARC has attended several transition planning meetings with GSA, but is also exploring other solutions as well to ensure a smooth transition of the ARC content for our customers. If you have any questions, please reach out to Sandra.Bumgarner@fiscal.treasury.gov.

oneARC Portal: New Functionality: Accounts Payable (Invoice)

There are two (2) transaction types that will continue as planned with a February 10, 2023, go-live – they are: SmartPay (Purchase/Fleet) and Pension and are limited to a small subset of customers.

For the balance of AP functionality, there will be a slight delay for these work types: Non-IPP Invoices for Commercial, Grants, Personal Services, and Foreign Miscellaneous. Operations will be working with you to translate how you will be affected by AP go-live and the changes that are inherent for you. Our plan, then, is to conduct a rolling go-live (taking you live after change management). We aim to start that rolling go-live no later than March 1, 2023.

As a customer, we encourage you to join our bi-weekly demos so that you're always up to date on our progress at any given time and can ensure this new functionality will work well for you. These demos also provide information that may be helpful for future planning your agency's participation in user acceptance testing (UAT), training, and new functionality go-live.

oneARC Portal: What's Coming Accounts Payable (Invoice Corrections)

Requirement and design sessions have been initiated for how Invoice Corrections might look inside the oneARC Portal. ARC has created the initial draft of a standardized corrections form that we will be sharing with you to collect your feedback. As they say, "It's easier to critique than to create." A customer working session is scheduled for February 6, 2023, at 1:00 EST. We want your voice to be heard about Invoice Corrections, so if you don't have an invite but would like one, please contact Anda.Coiner@fiscal.treasury.gov.

We can't say it enough, thank you for your partnership as we work together to make the oneARC Portal better for you!

PROCUREMENT

PRISM Insight

User acceptance testing has begun on the PRISM Insight upgrade for ARC full-service procurement customers. We are excited to complete this phase and then move into broad user training over the next 4 to 6 weeks. If you are a PRISM user and have not received user training information by February 24, 2023, please contact us at PRISM.Insight@fiscal.treasury.gov to ensure we have you on our stakeholder list.

Contract Period Ending

As we approach mid-year, we want to remind you that if your contract period ending coincides with the end of the fiscal year, please consider moving the period of performance end date to another time of year, such as Q2. Your Contracting Officer can help you with the date change. This easy move helps to balance work throughout the year and relieve fiscal year-end stress for everyone.

Government Purchase Cards Procedures Update

We are excited to share our newly updated Government Purchase Card Procedures with you!

We encourage you to look over the newly updated procedures, including new sections on NDAA 889 and Requirements for Making Purchases. In addition, there are helpful PowerPoint presentations linked to the respective section headers for Mandatory Sources and NDAA 889 and the CitiManager Purchase Card Schedule has been added as Appendix I.

The Government Purchase Card Procedures can be found at https://arc.fiscal.treasury.gov/app-support/purchase-card-procedures/purchase-card-procedures-quick-reference/.
If prompted, the username is ARC and the password is 1Source*.

Please contact CardProgram@fiscal.treasury.gov with any questions you may have.