



# Monthly Bulletin

MARCH 2023

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### ConcurGov Travel System User Training

[March 16, 2023, 1-4pm](#)

### GENERAL

## Save the Date for the 2023 ARC Customer Day

### Celebrating 25 Years of Excellence

Wednesday, May 17th from 8:00am – 5:00pm ET

Save the date for the most important event of the year – ARC Customer Day! Please plan to join us on May 17th from 8:00am to 5:00pm for information-sharing, problem-solving, and a celebration of ARC's 25<sup>th</sup> Anniversary. This year's event will be in a hybrid format, so we hope to see most of you in person at ARC's headquarters in Parkersburg, West Virginia. Be on the lookout for the agenda and registration details, which will be coming soon. We look forward to your participation.

## oneARC Portal: New Functionality: Accounts Payable (Invoice)

We will conclude go live for Accounts Payable module on 3/10/23. By then, SmartPay (Purchase/Fleet), Pension, Commercial, Grants, Personal Services, and Foreign Miscellaneous will be live in the Portal.

### Invoice Corrections

Requirement and design sessions have concluded with ARC and Customers, which culminated in a “Definition of Done” sharing with Customers and Stakeholders on 2/27/23. Development has begun and 3/2/23 will be the first demo of what’s been built in Invoice Corrections.

As a customer, we encourage you to [join our bi-weekly demos](#) so that you’re always up to date on our progress at any given time and can ensure this new functionality will work well for you. We want your voice to be heard about Invoice Corrections, so if you don’t have an invite to demos but would like one, please contact [Anda.Coiner@fiscal.treasury.gov](mailto:Anda.Coiner@fiscal.treasury.gov).

Thank you for your partnership as we work together to make the oneARC Portal better for you!

## Delegation of Authority Excel Form to Sunset

You may have heard in oneARC communications that the Delegation of Authority excel template (on the Customer Access Page - CAP) will be sunseting sometime in the next few years. The listing of delegations will transition in stages to the oneARC platform and will then be easily maintained directly by the customers with little input/maintenance by the Customer Care/Reporting Accountants as it has been in the past. We envision this transition oneARC will allow customers to easily update/maintain/review delegations.

Customer Care/Reporting Accountants will be responsible for overseeing the transition and will ensure all delegations are captured either on the CAP excel document or the oneARC platform during this transition. If customers have any questions on how to handle this process or other concerns, please contact your Customer Care/Reporting Accountants.

## G-Invoicing Update

### Update to Servicing Integration

Due to a few challenges recently discovered in the Oracle integration solution for servicing agencies, ARC has requested patches from Oracle to improve the quality of the product. Considering the time necessary to apply the patches, ARC has decided it would be in the best interest of its customers to utilize our swivel-chair approach for G-Invoicing orders where your agency is acting as the Servicing Agency if they fail to integrate after an initial try. This will ensure that the Order is processed as timely as possible. Once the anticipated patches are installed, it is anticipated to decrease the number of erroneous fails that occur.

In the swivel-chair approach, you will still enter your GT&C and Order information into Oracle and agree to it with your trading partner. At that point, the Oracle integration process will run. If the Order fails to integrate with this process, the Intragovernmental team will then take the information entered in G-Invoicing to create the project/agreement in Oracle – as we have done in the past.

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We will then do reimbursable analysis or pre-determined billing, as we have in the past, and after the billing is approved, we will enter it into Oracle as normal. We will then go to the G-Invoicing system and enter the performance directly into G-Invoicing, which will generate the IPAC. This approach will still satisfy the G-Invoicing mandate.

During this time, ARC will be sure to notify your agency that an Order has had to be entered using the swivel-chair method and to request any temporary updates that might need to be made to your Order in G-Invoicing to prevent them from integrating once the patches are applied – causing the IAA to be entered twice. We appreciate your patience as we continue to enhance our integration solution to best suit our customers.

### **7600EZ Feature Deployed**

The ability to conduct 7600EZ transactions is now available in G-Invoicing. As the G-invoicing Administrator, we have set the Feature Flag to No for all ARC customer agencies. This will prevent an agency from using this feature yet as both agencies on an IAA must have the feature turned on to engage in a 7600EZ transaction. We are still awaiting an integration solution from Oracle for the 7600EZ Feature. Once the integration solution has been delivered and tested, we will communicate the solution out. We will also ensure training is available on the 7600EZ feature. For additional information on what a 7600EZ transaction is, go to Treasury's G-Invoicing website ([G-Invoicing: Resources \(treasury.gov\)](https://www.treasury.gov/g-invoicing/resources)).

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## HUMAN RESOURCES

### Management Announcement

Gerrod Negley has been selected as the Permanent Director for HROD. Gerrod has worked with the Bureau since 2005. The majority of this time has been spent in leadership positions, as Gerrod has managed the Processing, Staffing, and HR Systems Branches. Gerrod holds a Master's Degree in HR Management. He has built strategic relationships with our customers and we are confident he will continue to provide a strong vision for the future of HR.

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## PROCUREMENT

### Procurement Services Updates

**PRISM Insight:** User acceptance testing is winding down and we are looking forward to the upcoming user training events for our full-service procurement customers and a go-live event at the end of March.

The implementation of the Insight application will change the process for submitting procurement requests and reviewing the status of procurement activities. Training attendance is highly recommended to avoid unnecessary delays in request submission and processing.

If you are a full-service procurement customer and have not received user training information by 3/10/23, please contact us at [PRISM.Insight@fiscal.treasury.gov](mailto:PRISM.Insight@fiscal.treasury.gov) to ensure we have you on our stakeholder list.

**ARC Procurement Services Cut-off Dates:** As a reminder, we are approaching some cut-off dates for the submission of procurement requests. Cut-off dates are based on the type and size of the action.

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## **Acquisition Services**

### **All Simplified Acquisition Requirements ≤ \$250K**

Forecast Due: June 1  
Completed Package Due: July 1

### **All 8(a) Direct Awards > \$250K but ≤ \$4.5M**

Forecast Due: May 1  
Completed Package Due: June 1

### **All MAS/GWAC/TWAC awards with an estimated value > \$250K**

Forecast Due: May 1  
Completed Package Due: June 1

### **All Complex Contracts Requirements > \$250K**

Forecast Due: May 1  
Completed Package Due: June 1

## **Contract Administration Services**

### **Option Renewals (contract/order in place with optional line items for new period of performance)**

PR Package Due: 60 days prior to the first day of the option period being exercised

### **Modifications / Interagency Agreements**

Completed Package Due: September 1

### **Non-Competitive BPA Call or Task/Delivery Order against internal contract**

Forecast Due: June 1  
Completed Package Due: August 1

### **Competitive BPA Call or Task/Delivery Order against internal contract**

Forecast Due: May 1  
Completed Package Due: June 1

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