



# Monthly Bulletin

February 2025

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ConcurGov Travel System  
User Training

Thursday, February 20, 2025  
1:00p – 4:00p EST

[Register Here](#)

## General

### 2025 ARC Customer Day – Save the Date

#### Save the date for the 2025 ARC Customer Day

Wednesday, May 14, 2025 | 9:00 AM – 5:00 PM ET

Save the date for ARC Customer Day on May 14, 2025, from 9 am to 5pm. This year's event will be fully virtual, giving attendees the opportunity to participate from anywhere. Stay tuned for the agenda and registration details coming soon – we look forward to your participation.

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## General oneARC Portal Update

The oneARC Portal team is currently working diligently on the development of the ARC's web presence, the ARC Website, into The Portal. Upon completion of development ARC asks that you please consider being a tester for user experience (UX) coming soon which will allow a first look at the functionality of the newly designed pages and allow you, the customer to provide valuable feedback. Dates are still TBD but look to updates in next month's bulletin.

The oneARC Portal team has also been consuming your much appreciated feedback to address some backlog requests for Q2/Q3 deployment. Multiple customer agencies provided input and the team will looking forward to bringing you the possibilities for prioritization.

We appreciate your continued support and contribution as we work to improve your experience and modernize our processes. Please send any feedback or enhancement requests to [onearcnotifications@fiscal.treasury.gov](mailto:onearcnotifications@fiscal.treasury.gov).

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## General Future-Year Price Estimates

In response to feedback from the Customer Advisory Board (CAB) regarding the need for greater pricing predictability and stability, ARC has evaluated several options and decided to implement a new approach to provide future-year price estimates.

Starting in May 2025, alongside the delivery of the FY26 IAA package, ARC will also provide a price estimate for FY27. This practice will continue annually, meaning that in May 2026, we will deliver the final FY27 IAA package along with a price estimate for FY28.

We understand that these out-year estimates will depend on assumptions such as inflation rates and cost-of-living (COLA) adjustments. However, ARC is committed to using the best available information to build these estimates and managing to these levels to offer the requested predictability, ultimately benefiting your budget planning.

If you have any questions regarding this change, please do not hesitate to contact your Customer Service Representative (CSR).

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## General

### Exploring AI for ARC

Artificial Intelligence (AI) offers significant opportunities for innovation and growth. ARC is taking a strategic approach to explore AI's potential. Our journey begins with investigating AI capabilities and best practices, aiming to use the technology to improve productivity, increase access to information, and enhance decision-making. We will start by inventorying AI capabilities within ARC's existing software, including Oracle, Unison, and Salesforce, which have AI-ready components.

ARC will collaborate with ISS and legal teams to gain support for the use of AI tools. The next phase involves brainstorming and developing potential AI use cases. We will then design and test a small-scale AI use case to evaluate its feasibility and impact. Finally, we will present a comprehensive long-term plan to ARC executives, detailing resource needs and recommended timelines for AI development.

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## Financial Management

### Oracle (OeBS) Application Upgrade

ARC is in the process of upgrading our OeBS financial management solution from version 12.2.9 to 12.2.13. We're delighted to announce that this latest version has successfully passed Discovery Testing and is now in System Integration Testing (SIT) for the Shared instance. SIT for the Mint instance will commence in February, with Go-Live targeted for March and April, respectively.

To maintain error correction support from Oracle, ARC consistently strives to stay current with the most modern versions. Oracle has extended premier support for OeBS 12.2 through at least 2034. As of June 2018, Oracle introduced a continuous innovation release model for OeBS, providing ongoing application updates without the need for major upgrades. With 12.2 designated as the long-term support release for OeBS, ARC plans to continue supporting this software with regular updates for the foreseeable future.

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## Financial Management

### Automated Testing Tool Update

ARC is pleased to announce approval to advance a long-term initiative to implement Subject7, an Automated Testing Tool, following the successful completion of a proof of concept (POC) in September 2024. The solution positions ARC to deliver faster, higher-quality deployments, but also ensures we remain aligned with federal best practices. The vendor has demonstrated their ability to meet all requirements for recording functionality. The team is progressing swiftly through the procurement process, with a contract expected to be finalized by Q4 FY25. The target Go-Live for Subject7 is Q4 FY26.

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**Financial Management**  
**Government Purchase & Fleet Card - Monthly Accounting Update**

**February 2025**

**Notable dates**

02/04/2025	February Statement Becomes New
02/19/2025	February Statement Auto Close

**IMPORTANT INFORMATION**

**ACCOUNTING VALUE REQUESTS FOR CITI**

If an accounting value is not available in Citi for Cardholders when creating their Custom GL, an individual from the delegation of authority or an Approving Official can send an email to our group mailbox, [AcctgCardProgram@fiscal.treasury.gov](mailto:AcctgCardProgram@fiscal.treasury.gov), requesting the value be added back in. Within the request, the value type should be listed as well as the value with the correct amount of character length.

<b>Segment</b>	<b>Display Name</b>	<b>Description</b>	<b>Length</b>
1	FUND	Internal Fund	15
2	BFY	Budget Fiscal Year	4
3	USSGL	USSGL Acct Code	8
4	BOC	Object Class Code	6
5	INTERNAL_ORG	Internal Org Code	13
6	COST_POOL	Cost Center Code	10
7	CAM1	Critical Agency Mission-specific 1	12
8	CAT_B_APOR	Apportionment Cat B Program Code	7
9	PROGRAM	Program Code	9
10	COHORT	Credit Cohort Year	4
11	CAM2	Critical Agency Mission-specific 2	12
12	CAM3	Critical Agency Mission-specific 3	12

**REALLOCATING TRANSACTIONS REGULARLY**

With the Daily Pay Environment active in Citi, Cardholders are able to reallocate and submit transactions for approval as soon as they post to their statement. Some of the benefits of reallocating regularly are that if AFF Values need added to Citi, requests can be made for additions sooner rather than later. By reallocating regularly, any fraudulent or incorrect charges will be noticed quicker and action can be taken sooner. If a transaction is reallocated by the cardholder as well as approved by the approving official regularly, it will be processed for invoicing and payment sooner.

**2025 CITIMANAGER PURCHASE CARD SCHEDULE**

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The 2025 CitiManager Purchase Card Schedule is now available on the Customer Access Page (CAP - <https://arc.fiscal.treasury.gov/login/>). Once logged into your agency on the CAP, click the Financial Management drop down at the top of the screen. Then select Guidance & Reference. The schedule will be located under the Purchase & Fleet Cards section. There are other important dates and information on the schedule along with the following statement and auto-close dates.

<b>2025 CitiManager Purchase Card Schedule for Cardholders and Approving Officials</b>	
<i>Citi Statement Cycles: The cycle start date begins on the 4th of each month and closes on the 3rd of the following month.</i>	
STATEMENT BECOMES NEW	AUTO CLOSE DATE AO MUST APPROVE BY:
Saturday, January 4, 2025	Friday, January 17, 2025
Tuesday, February 4, 2025	Wednesday, February 19, 2025
Tuesday, March 4, 2025	Tuesday, March 18, 2025
Friday, April 4, 2025	Friday, April 18, 2025
Sunday, May 4, 2025	Friday, May 16, 2025
Wednesday, June 4, 2025	Wednesday, June 18, 2025
Friday, July 4, 2025	Friday, July 18, 2025
Monday, August 4, 2025	Tuesday, August 19, 2025
Thursday, September 4, 2025	Thursday, September 18, 2025
Saturday, October 4, 2025	Tuesday, October 21, 2025
Tuesday, November 4, 2025	Wednesday, November 19, 2025
Thursday, December 4, 2025	Thursday, December 18, 2025
Sunday, January 4, 2026	Friday, January 16, 2026
<b>** The Auto Close date is an anticipated date. The dates are not definite. **</b>	
<i>(We recommend Cardholders reallocate and submit statement transactions for approval as soon as the transactions post. The AOs should review, approve and submit transactions for payment as soon as possible.) Prompt Submission helps decrease the likelihood of a late payment and subsequent Prompt Pay Interest.</i>	

**TIPS & REMINDERS**

**PURCHASE CARD FORMS**

Correction Forms and Miscellaneous Obligation Request Forms (MORFs) can be found on the customer access page (<https://arc.fiscal.treasury.gov/login/>). Once on the webpage, click your agencies name. Next, hover over Financial Management on the top toolbar and select Forms. You can select Purchase and Fleet Cards from the listing on the left of the webpage to get to the purchase card forms quickly.

**CUSTOM G/L CODES**

Did you know that you can modify your Custom GLs in Citi? If you require help on this, there is a video guide available on the Customer Access Page (<https://arc.fiscal.treasury.gov/login/>) called General

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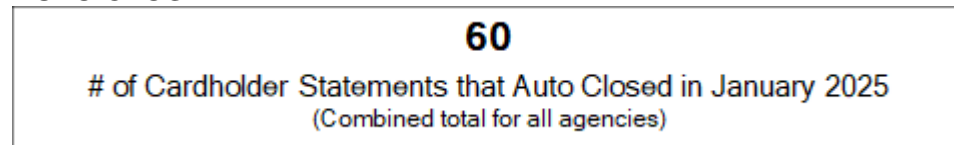
Ledger Code Maintenance Video Guide that will walk you through step by step how to manage your Custom GLs.

If a transaction is rejected during processing in Oracle because of a CV Rule violation, Cardholders should delete or modify the Custom G/L Code within CTMS under Custom G/L Maintenance to avoid future errors.

## ONEARC PORTAL HELP DESK

When submitting a request within the OneARC Portal, questions can be directed to OneARCNotifications Team at [onearcnotifications@fiscal.treasury.gov](mailto:onearcnotifications@fiscal.treasury.gov) or (304) 480-8000, option 8.

## AUTO CLOSE



**Reminder:** even though transactions can be reconciled/reallocated and approved on the day they post to a statement in CTMS with Daily Pay, ALL transactions on a statement must be reconciled/reallocated and approved by the scheduled Auto Close date, or the statement will automatically be closed by CTMS.

**Hint:** The monthly Auto Close date can be found on the 2025 Purchase & Fleet Card Schedule located on the [Customer Access Page](#) under Financial Information > Guidance & Reference > Purchase & Fleet Cards.

## NEWSLETTER CUSTOMER FEEDBACK

If you have a topic that you would like to see discussed in our monthly bulletin, please send an email to [AcctgCardProgram@fiscal.treasury.gov](mailto:AcctgCardProgram@fiscal.treasury.gov).

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