



Monthly Bulletin

August 2025

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[ARC News and Events](#)

General

ARC FY26 Pricing Update

Fiscal Year 2026 pricing remains on track for distribution in mid to late August. If you have any questions or need immediate support, please reach out to your customer service representative (CSR).

General

ARC AI Exploration & iHub Update

ARC continues its commitment to exploring artificial intelligence to enhance operational efficiency. This month, ARC is partnering with Fiscal Service to evaluate Microsoft's Copilot through a focused pilot program. The initiative involves gathering and testing use cases within a controlled environment to assess potential time savings and workflow improvements. Please note that system and agency data access is not part of this pilot. In parallel with this effort, ARC remains actively involved in additional AI initiatives—including chatbot enhancements within the Salesforce ARC Customer Portal, PRISM's Ally Digital Assistant, and collaborative work with the iHub Innovation Team to evaluate and optimize business processes. We look forward to sharing future updates as these explorations evolve.

General

oneARC Portal Update

The oneARC Portal Team is excited to share that the enhancements you ranked earlier this year have been deployed to the **oneARC application**! We used your feedback and prioritized updates based on what you told us was most important to you. The next enhancement – Automatic Cancellation of Inactive Requests, is scheduled for deployment by the end of the month.

What's New

Restricting Authorization Requests: Agencies can now restrict authorization requests to only the Agency Authorization Officer (AAO). This means other users will need to contact their AAO for any authorization changes.

Removing Cancelled Cases from List Views: Cancelled cases will no longer show up in list views on the external portal, reducing clutter and streamlining your experience.

PENDING DEPLOYMENT - Automatic Cancellation of Inactive Requests: If a request stays in “NEW” status for more than 35 days, it will now be automatically cancelled. This eliminates the need for manual cancellation of old or forgotten cases.

Automation for AAO Module Assignments: Assignment of modules for AAOs who authorize new ones will be automated, eliminating the need to submit a 5409 form for any current workflow users. For example, if an AAO gives current Budget user access to an Accounts Payable workflow, the system would automatically add that module to the user’s home screen.

We’re also working on a new look for the **Customer Access Pages (CAP)**. A small group of volunteers will participate in a User Experience test soon, and you’ll get a chance to preview the changes starting in August. We appreciate your feedback and invite you to keep sharing your ideas with us. You can send suggestions or questions to onearcnotifications@fiscal.treasury.gov.

Travel Services

ETSNext Update

The ARC Travel team continues to work closely with GSA on the replacement for ConcurGov. GSA recently announced that the **ETSNext** program has been officially named **GO.gov**. ARC will be participating in GSA’s Initial Operating Capability (IOC) pilot, which is scheduled to Go-Live Q1 of FY26. Following the pilot, ARC customers will transition to GO.gov through a Phased Customer Migration spanning Q2 to Q4 of FY26. As the GO.gov launch approaches, watch for email communications from travel@fiscal.treasury.gov containing key information to support the transition. To ensure smooth migration, the ARC Travel team will proactively connect with agencies ahead of time to outline customer actions and engagement steps for onboarding.

Year End Guidance

The FY25-26 agency Travel Year End Guidance is now available on your Customer Access Page. Please review the guidance to ensure compliance with year-end travel procedures.

ConcurGov Training

Monthly ConcurGov Travel System Training webinars will resume in August. Keep an eye out for emails from travel@fiscal.treasury.gov with monthly updates on session dates, times, and registration links.

Financial Management

ARC Oracle 11i Archive Decommission

ARC is pleased to announce the **Oracle 11i Archive Decommission** project, a strategic initiative designed to permanently delete legacy archive databases retained since the **Oracle 11i to R12** upgrade in 2012. This project will help clean up data, free up servers, and reduce storage costs. We've met all retention requirements and lifted any litigation holds, so the data is ready for deletion. However, specific data from the US Mint will be transferred and retained indefinitely. To date, ARC has successfully reviewed report usage and tested required deployments in nonproduction systems. The production deployment and removal of database links are scheduled to Go-Live on August 3, 2025. After a 30-day waiting period, the databases will be permanently deleted on September 3, 2025.

Financial Management

Government Purchase & Fleet Card - Monthly Accounting Update

August 2025

NOTABLE DATES

08/04/2025	August Statement Becomes New
08/19/2025	August Statement Auto Close
08/19/2025	Drop In Refresher Training
08/20/2025	Drop In Refresher Training

IMPORTANT INFORMATION

DROP IN REFRESHER TRAINING

The Accounting Purchase Card Team will be providing FREE refresher training in August 2025. Refresher training is optional for Purchase Card Cardholders and their Approving Officials.

The drop-in sessions will cover accounting related topics, such as:

- Cardholder and Approving Official Responsibilities
 - Customer Access Page (CAP) review
 - Training resources
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- CitiManager Navigation
 - How to assign/reallocate accounting to transactions in Citi, after the purchase
 - Custom GL Creation
 - GL Maintenance
 - Approving Transactions in Citi
 - oneARC Portal:
 - Rejected Invoices
 - Invoice Corrections

The official dates and times are:

- August 19, 2025 – 1:30pm -3:30pm EST
- August 20, 2025 – 1:30pm -3:30pm EST

***Please note that both training classes will cover the same topics.**

If you want to attend the training, please email AcctgCardProgram@fiscal.treasury.gov with your preferred date. Make sure to send your request before August 19, 2025.

HELPFUL YEAR END INFORMATION

The purchase card team has created the following list of helpful tips and reminders to take into consideration while preparing for the fiscal year end:

- Be aware of your agencies specific year end process and cut off lines for purchase card use, if there are any.
 - Reallocate as early and as often as possible. Any transactions posted between September 4th and September 30th will be in the October Statement. All October Statement transactions will need to be reallocated prior to close of business on 9/30/2025 to be properly accrued.
 - Plan your purchases as soon as possible. Last-minute purchases may encounter unforeseen issues, for example MCC code restrictions.
 - If any of your transactions have become a rejection or failed funds, please ensure to resolve the requests prior to year-end, in the oneARC portal. If any transactions have been reallocated to the dispute string, ensure they have been formally disputed with Citi.
 - Approving Officials and Cardholders should stay in close communication to ensure transactions are reviewed and approved as needed.
 - When planning for purchases, Cardholders can check their custom GLs in Citi or create the ones needed ahead of time. If any accounting values are not available in Citi during custom GL creation, Approving Officials or individuals on the Delegation of Authority are able to email value requests to AcctgCardProgram@fiscal.treasury.gov. The request needs to include the value type and full value.
 - Be aware of year-end deadlines, for example purchase card correction and obligation requests. Deadline information can be confirmed on the year end memo located on the customer access page (<https://arc.fiscal.treasury.gov/login/>). After clicking your Agency, the memo is listed on the main page under reporting.
 - If you haven't logged into Citi recently, login to ensure account access is up to date and if you have any issues logging in get them resolved prior to year-end.
 - The Customer Access Page (<https://arc.fiscal.treasury.gov/login/>) has several video reference guides available as refreshers or to help step through certain processes. After selecting your
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Agency on the CAP, click Guidance & Reference under Financial Management on the top toolbar. Select Purchase and Fleet Card Section from the table of contents on the left. The following are the guides available:

Purchase Card Video Guides

- [Approving Officials Responsibilities Video Guide](#)
- [Disputes Video Guide](#)
- [General Ledger Code Maintenance Video Guide](#)
- [Purchase and Fleet Card Rejection Video Guide](#)
- [Transaction Reallocation Video Guide](#)

TIPS & REMINDERS

PURCHASE CARD FORMS

Correction Forms and Miscellaneous Obligation Request Forms (MORFs) can be found on the customer access page (<https://arc.fiscal.treasury.gov/login/>). Once on the webpage, click your agencies name. Next, hover over Financial Management on the top toolbar and select Forms. You can select Purchase and Fleet Cards from the listing on the left of the webpage to get to the purchase card forms quickly.

CUSTOM G/L CODES

Did you know that you can modify your Custom GLs in Citi? If you require help on this, there is a video guide available on the Customer Access Page (<https://arc.fiscal.treasury.gov/login/>) called General Ledger Code Maintenance Video Guide that will walk you through step-by-step how to manage your Custom GLs.

If a transaction is rejected during processing in Oracle because of a CV Rule violation, Cardholders should delete or modify the Custom G/L Code within CTMS under Custom G/L Maintenance to avoid future errors.

ONEARC PORTAL HELP DESK

When submitting a request within the OneARC Portal, questions can be directed to OneARCNotifications Team at onearcnotifications@fiscal.treasury.gov or (304) 480-8000, option 8.

AUTO CLOSE

31

of Cardholder Statements that Auto Closed in July 2025

(Combined total for all agencies)

Reminder: Even though transactions can be reconciled/reallocated and approved on the day they post to a statement in CTMS with Daily Pay, all transactions on a statement must be reconciled, reallocated, and approved by the scheduled Auto Close date, or the statement will automatically be closed by CTMS.

Hint: The monthly Auto Close date can be found on the 2025 Purchase & Fleet Card Schedule located on the [Customer Access Page under Financial Information > Guidance & Reference >Purchase & Fleet Cards](#).

BULLETIN CUSTOMER FEEDBACK

If you have a topic that you would like to see discussed in our monthly bulletin, please send an email to AcctgCardProgram@fiscal.treasury.gov

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