

# Accounting Flex Field Values

Setup, Process, Impact

Charles Nicholas May 10, 2017

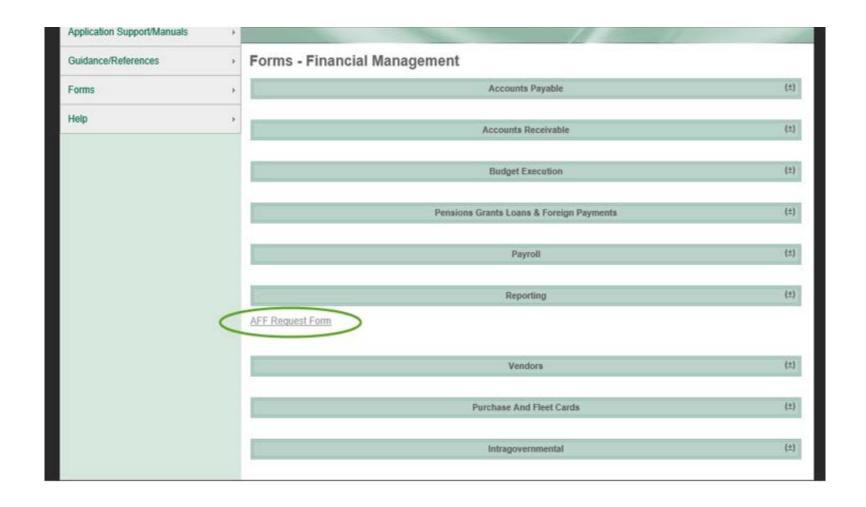


## Scenario

An Agency (BCD) needs to add a new internal org that will be broken out as a separate line item in the President's budget.



# AFF Values – Setup Location







# AFF Values Request Header Page

#### R12 Accounting Flexfield Addition/Modification Request Form

Route request information to: Oracle Support Team

or to: Reporting accountant assigned to you in the contact information of the ARC Customer Website

UPDATED 03/03/2017

Please check the box beside each value type you want to have modified and click the Show tab button.

- \* Please note the standard processing time for accounting flexfield values and Cross Validation Rules is 48 hours from the time of submission to USB.
- \* If the new value requires updates to Subledger Accounting posting logic, the SLA request form is also required. Updates to SLA posting logic will extend the processing time.

Accounting Flexfield Values	:		Α	gency TAS BET	C Values:	
FUND			A	gency TAS BETC		
(The 'Reporting Codes' tab Should	d Be			Show tab	() Hide tab	
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INTERNAL_ORG		<b>7</b>	ra e	Show tab	O Hide tab	
Show tab		•				
COST_POOL			_			
○ Show tab ○ Hide tab			Р	lease check off	ner systems required:	
CAM1				/EBTA		
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○ Show tab ○ Hide tab					values are to be added to	_
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General Instructions Request He		eader	Internal Org	(+)		



# Special instructions

Special Instructions PLEASE LIST ANY SPECIAL INSTRUCTIONS FOR ANY OF THE ACCOUNTING SYSTEMS.  Example: "Please do not load this Fund into a PRISM mask at this time."	
Please add Internal Org to PAC Mapping tables.	

Request Information							
Name of requestor:							
Name of approving Supervisor:							
Agency needing modified:							
Date of request:							
Proposed effective date: (This field should only be populated if value is not to be effective today.)							
Oracle Support Team use only							
0-1							





# Internal Org Form

ADD, MODIFY, ENABLE OR DISABLE	Name (3 digit Customer Identifier and then alpha numberic) 13 Characters Required	DESCRIPTION (MUST USE ALL CAPITAL LETTERS AND MAXIMUM 240 CHARACTERS	PARENT NAME (Note: This is not for Summary Templates but instead is utilized for Reporting purposes. Value can be 4 characters up to 13)
ADD	BCDXXXXXXXX01	SAMPLE	BCD01



# Internal Org Form

)	Has this value been added to the Program Activity Mapping Table? (Required)	EOR ALIAS  (REQUIRED IF VALUE IMPACTS PAYROLL AND CUSTOMER IS USING ARC'S WEBTA SERVICE.)	Cross Validation Rules Does a CV rule need to be added/modified for this AFF value? (If yes, click here for CV Rule form.)
	YES	X01	YES



## Feeder Requests

Internal Org Form

Please check all feeder systems in which this Internal Org will need to be set up. (If Yes is chosen, please ensure the appropriate worksheet is completed.)							
WebTA	HR Connect	CitiDirect	Travel	Impact to Maximo interface?			
YES	YES	YES	YES	NO			

AFF Header Page

#### Please check other systems required:

WEBTA	<b>~</b>
◯ Show tab ◯ Hide tab	Į.
HR CONNECT	4
◯ Show tab ◯ Hide tab	į
TRAVEL	4
Show tab Hide tab	
CITIDIRECT (Check this box if values are to be added to CitiDirect- no separate tab)	١
RELO (Check this box if values are to be added to Relocation - no separate tab)	



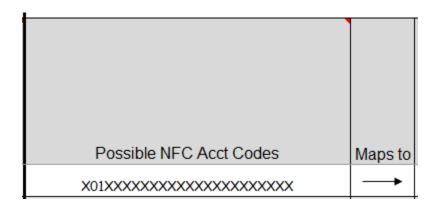


## WebTA Form

Internal_ORG									
Internal Org Value	Description (50 character limit)	Starting PP	Ending PP	Short Code (EOR Alias)					
BCDXXXXXXXXX01	SAMPLE	19 2016	-	X01					



## WebTA Form



	**Valid Combinations for Oracle (EOR) Mapping											
Fund	Internal_ORG	COST_POOL	CAM1	CAT_B	PROGRAM	CAM2	CAM3	Project	Task			
	BCDXXXXXXXX01	xxxxxxxxxx	XXXXXXXXXXXXX		XXXXXXXX	xxxxxxxxxxxx	xxxxxxxxxxx	XXXXXXXXXXXXXXXX	XXXXXX			



## HR Connect Form

Agency Needing NFC Acct String		HR Connect Description (30 character max)	Maps to	Fund	
BCD	7D7X01XXXXXXXXXXXXXXXXXXXXXXXXXX	SAMPLES FOR BFY 2017	<b>—</b>	BCD0000DE1718XX	

	ORACLE VALUES											
BFY	Internal_ORG	COST_POOL	CAM1	CAT_B	PROGRAM	CAM2	САМЗ	PROJECT	TASK			
2017	BCDXXXXXXXXX01	XXXXXXXXX	XXXXXXXXXX	BCD6011	XXXXXXXX	XXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXX	XXXXXX			



# Travel (CONCUR) Form

2	<u>:</u>	Full Accounting strips are required to be setup in Concur so please provide the full accounting strip										
3		If CAM1 is not applicable type "DEFAULT" in the corresponding field.										
			INTERNAL_ORG	Fund	COST_POOL	CAM1	CAM2	CAM3	Category B Appr. Code	Pro		
5	; ;		(Required)	(Required)	(If Applicable)	(It						
7	,	Line of Accounting  ✓ Add 1  Delete	BCDXXXXXXXXXXI1	BCD0000DE1718XX	xxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	BCD6011	xx		
		Line of Accounting										

## Cross validation Rules

EOR ALIAS  (REQUIRED IF VALUE IMPACTS PAYROLL AND CUSTOMER IS USING ARC'S WEBTA SERVICE.)	Cross Validation Rules Does a CV rule need to be added/modified for this AFF value? (If yes, click here for CV Rule form.)	VALUE SET SECURITY RULE REQUIRED?	Value Set Security affected: When listing a value set security group please let us know if you want this flexfield included so responsibilities can see it or excluded so they cannot?
X01	YES	NO	





# Reporting Codes

#### B C D E F G H I

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# Accounting Flexfield Values: FUND (The 'Reporting Codes' tab Should Be Propulated) Show tab Hide tab

#### Agency TAS BETC Values:

Agency TAS BETC						
○ Show tab ○ Hide tab						
HUD & FHA USE ONLY						
Budget Outbound Interface Request						
Show tab						





# Reporting Code

#### Reporting Code

For more information about a field or tips on where to find the information required, mouse over the header to view the commer

ADD, MODIFY OR DELETE	NAME (3 DIGIT CUSTOMER IDENTIFIER)	Code Type  (EX. PROGRAM REPORTING CATEGORY CODE)	Treasury Account Symbol (EX. 20090560)	Fund (EX. FSA0560RB0909XX)	Segment (EX. FUND, CAT_B_APOR)
DELLIL	EX. FSA				
ADD	BCD	B: APPORTIONMENT CATEGORY B CODE	201720190000	BCD0000DE1718XX	INTERNAL_ORG

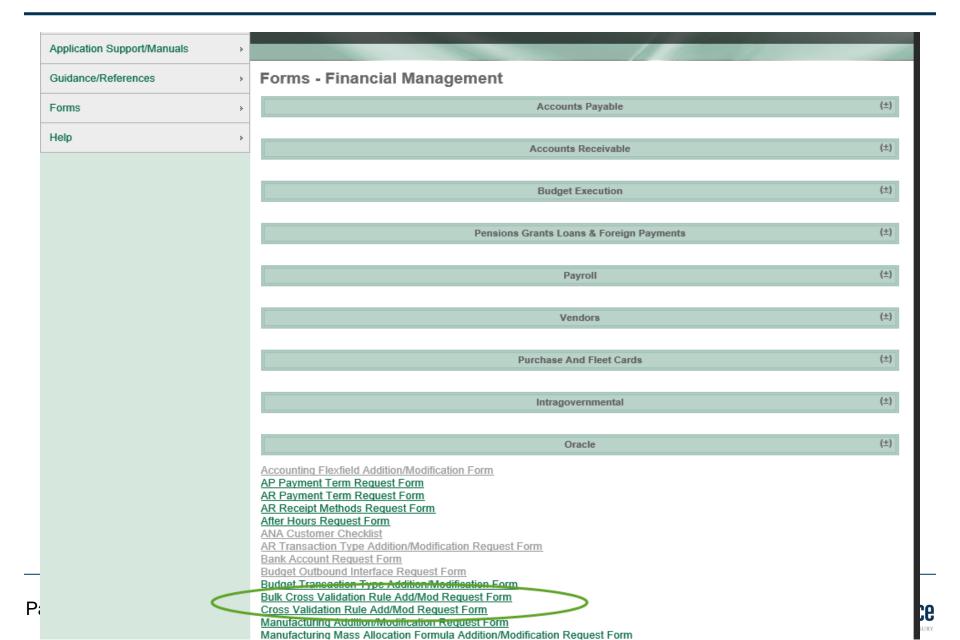
ML.

Segment Value	Reporting Code	Reporting Code Description	
(EX. FSA0560RB0909XX, XXXXXXX)	(EX. 99, 6011)	(EX. ALL PROG RPT CAT)	
BCDXXXXXXXX01	6011	BCD 6011 TOTAL BUDGETARY	





## **Cross Validation Rules**



## Other Aff Values

 All other AFF values such as Program, Cost Pool, CAM1, CAM2, CAM3 are set up just the same as Internal Org.



### **Contact Information**

#### **Primary Contact**

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#### **Secondary Contact**

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