



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Administrative Resource Center Preparing for G-Invoicing

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G-Invoicing and ARC

- G-Invoicing – an on-line centralized portal that will foster a more efficient way to manage government invoicing between two federal agencies, or trading partners
- G-Invoicing is now a primary component of Fiscal Service's broad-based solution to improve the quality and reliability of Intra-governmental Buy/Sell data
- The way we currently manage Interagency Agreements and IPACs is going to change
- As your Shared Service Provider, ARC will lead you and your agency in preparation and ultimately implementation of G-Invoicing



G-Invoicing - Requirement

- TFM Bulletin No. 2017-03
 - updated December, 2016

As G-Invoicing is developed and implemented, its use will be required by all agencies

- Fiscal Service is working from a three year roadmap leading to full implementation government-wide.
- ARC has elected to be an early adopter of the system in an effort to lead the way and establish best practices for federal to federal transactions



Current Process w/out G-Invoicing

Interagency Agreements are received by ARC in a variety of methods

- No consistent use of standard forms by agencies
 - Requests are submitted through PRISM; or via email
 - 7600 Forms, Agency IAA Form, MOU, Obligation Request
 - missing documentation; missing signatures
- No control over what one trading partner bills the other
- IPACs can be charged back without trading partner knowledge
- Different accrual methodologies
 - some agencies only account for funds transferred
 - some agencies record accruals for services received, but not billed
- Expenses recorded don't match revenue
- **Elimination Differences/Material Differences/IGT Scorecard**



Future Process with G-Invoicing

- Trading Partners will be in direct communication with one another, brokering agreements through the on-line portal
- The GT&C (General Terms and Conditions) and Orders will be standard and submitted to ARC in final format
 - ✓ billing frequency
 - ✓ accrual methods
- Trading Partners will be in agreement of billed amount on IPAC prior to transaction occurring
 - ✓ removes the need for a charge back
 - ✓ no surprise billing
- More efficient quarterly and annual review of reimbursable agreements
- Better relationships between trading partners
- FEWER ELIMINATION DIFFERENCES



Agency - How to Prepare

- Participate in the monthly conference calls, hosted by the Intra-governmental Working Group (ITWG) and FRB St Louis
 - participants have the opportunity to voice their opinions during the developmental stages of G-Invoicing
 - sign up by emailing IGT@fiscal.treasury.gov)
 - answer the survey questions provided at the end of each call
- Attend any conference or training opportunities
- Communicate with your ARC accountants
- Communicate with Trading Partners
- Visit G-Invoicing website / Read Frequently Asked Questions (FAQ)
 - https://www.fiscal.treasury.gov/fsservices/gov/acctg/g_invoice/g_invoice_home.htm



ARC – How we are Preparing

- Agency Outreach
 - we are communicating directly with agency customers, answering questions, and providing awareness
- Intra-governmental Working Group (ITWG) Monthly Calls
 - we provide representation as your shared service provider, and also encourage your participation
- IGT Day in April – April 06, 2017
 - ARC representatives were available
- Partnered with the Fiscal Service G-Invoicing Project Team
 - to our advantage, we are colleagues with the members of this team; most of us are located in Parkersburg and worked together for many years



ARC – How we are Preparing

- Partnered with FRB St Louis
 - we have developed a working relationship with the Project Manager representing the FRB
 - we are currently planning tabletop work sessions
- Participating in identifying system requirements and interface needs
- Raising awareness and staying current; staff inclusion
- Analyzing customer processes to determine best practice



ARC – How we are Preparing

- Certified Project Manager
 - identified stakeholders within Fiscal Service
 - identified scope of project
 - analyzing customer processes
 - determining best practice
 - implementation strategy
- Information Sharing
 - webinars
 - periodic updates to the ARC Newsletter, currently shared with customers on a monthly basis



Pilot Program

- With Release 2.0 of G-Invoicing, July 2017
 - Fiscal Service
 - ARC
 - SSP
- GT&C for these customers will be manually transacted, in the Support instance of G-Invoicing
 - benefits:
 - piloting in-house gives us the advantage of having access to both trading partners
 - we can focus on internal agreements
 - gain insight/lessons learned prior to on-boarding agencies



Thank You

Contact Information

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